

## Decision Notice

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### Decision 23/2019: Criminal Injuries Compensation Board

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**Records related to the administration of the Criminal Injuries Compensation Board: failure to decide within statutory timeframes**

**Reference no:** 20190924

**Decision date:** 31 October 2019

## Summary

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On 7 May 2019, the Applicant asked the Criminal Injuries Compensation Board (**Board**) for records related to the administration of the Board. This Decision finds that the Board failed to decide the Applicant's request for an internal review within the statutory timeframe set forth by the Public Access to Information (PATI) Act 2010.

The Information Commissioner has ordered the Board to comply with the requirement to issue a decision on the request for an internal review on or before Thursday, 12 December 2019.

## Background

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1. This Information Commissioner's Decision is made in the context of a 'failure to decide' case involving an application for review under Part 6 of the Public Access to Information (**PATI**) Act that was received by the Information Commissioner's Office on 24 September 2019.
2. This Decision does not address whether a public authority has properly denied access to a record. Rather, it addresses the basic obligation upon a public authority to respond to a requester within the statutory timeframes.
3. Relevant dates:

Date	Action
7 May 2019	The Applicant made a written PATI request to the Board.
18 June 2019	The Board issued an initial decision to the Applicant.
4 July 2019	The Applicant requested an internal review be conducted by the head of the public authority.
	The Applicant did not receive an internal review decision within six weeks of the Board's receipt of the request for one, i.e. by 15 August 2019.
24 September 2019	The Applicant requested an independent review by the Information Commissioner.

<b>26 September 2019</b>	<b>The Board was notified in writing that an application had been received from the Applicant. The Board was asked to comment on the application.</b>
	<b>The Board did not provide any submissions to the Information Commissioner for consideration in this review.</b>

## **Information Commissioner's analysis and findings**

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### *Internal Review Decision*

1. Section 43(1) of the PATI Act requires the head of a public authority to conduct an internal review. Section 43(2) gives the head of the public authority a maximum of six weeks, after the date of receiving a request for an internal review, to complete the internal review. Section 43(2) also requires that the head of the authority notify the Applicant of: the internal review decision, the reasons for the decision, and the Applicant's right to seek an independent review by the Information Commissioner.
2. On 4 July 2019, the Applicant sent the Board an email requesting an internal review. The Applicant did not receive an internal review decision by 15 August 2019.
3. By letter dated 26 September 2019, the Board was invited by the Information Commissioner's Office to make submissions on this application. Although a reasonable opportunity to make representations was provided, as required by section 47(4) of the PATI Act, no submissions were received explaining why an internal review decision was not issued by the Board within the statutory timeframe.
4. It is a matter of fact that the Board did not provide the Applicant with an internal review decision within the statutory timeframe. The Information Commissioner is satisfied that the Board failed to comply with section 43(2) of the PATI Act.
5. The Information Commissioner recommends that the Board consider whether it is appropriate to apologise to the Applicant for its failure to comply with the statutory timescale for responding to the request for an internal review.

## Decision

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The Information Commissioner finds that the Board failed to comply with Part 5 of the Public Access to Information (PATI) Act 2010 in responding to a request for an internal review made by the Applicant. In particular, the Board failed to issue a decision on the Applicant's request for an internal review within the timeframe set forth in section 43(2) of the PATI Act.

As set forth in the accompanying Order, the Information Commissioner orders the Board to provide a decision on the request for an internal review to the Applicant in accordance with section 43 of the PATI Act, with a copy to the Information Commissioner's Office, **on or before Thursday, 12 December 2019**.

## Judicial Review

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Should the Applicant, the Board, or any aggrieved party wish to seek judicial review according to section 49 of the PATI Act against this Decision, they have the right to apply to the Supreme Court for review of this Decision. Any such appeal must be made within six months of this Decision.

## Enforcement

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This decision has been filed with the Supreme Court, according to section 48(3) of the PATI Act. If the Board fails to comply with this decision, the Information Commissioner has the authority to pursue enforcement in the same manner as an Order of the Supreme Court.



Gitanjali S. Gutierrez  
Information Commissioner  
31 October 2019

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