



Bermuda Cricket Board

Transfer/Loan Policy and Procedure

1.0 Introduction And Purpose

Each year a number of players seek to transfer from one cricket team to another for various reasons. The Bermuda Cricket Board (“BCB”) recognizes that players have a right to transfer from a team without interference.

The purpose of this policy and procedure is to communicate the required BCB process that **must** be followed in order for a player in the domestic cricket league to successfully transfer from one team to another.

It is the player’s responsibility to complete, obtain the necessary signatures and present the Transfer Request Form with the required fees to the office of the BCB before the deadline in order to transfer.

Should a player fail to meet the requirements or adhere to the transfer policy and procedure as outlined below, that player will not be eligible to transfer for that upcoming cricket season.

2.0 Definitions

“**Player**” is any registered member of a club cricket team from the previous cricket season accepted by the BCB for that given year.

“**Official**” is the President or Secretary of a club.

“**Season**” is the first scheduled game of BCB Official Cricket Schedule for the current year.

3.0 Transfer Policy And Procedure

3.1 Prior to the close of business (5:00 p.m.) on the last business day in March, any player interested in transferring to another club must: -

- Fill out the required BCB Transfer Request Form
- Obtain the necessary signatures from an Official of the transferring from club
- Submit the completed Transfer Request Form to the BCB office with the transfer fee of **\$100 included**.

- 3.2 In the event that the attempts by the player to obtain the necessary signatures from an Official of the transferring from club are unsuccessful, the office personnel of the BCB can intervene to obtain the necessary signature on behalf of the player interested in transferring.
- 3.3 In order for the office personnel of the BCB to intervene to obtain the necessary signature on behalf of the player interested in transferring, **prior to the close of business (5:00 p.m.) on the last business day in March**, the player interested in transferring to another club must:-
- Notify the office personnel of the BCB of their intent to transfer
 - Present the office personnel of the BCB with their Transfer Request Form with the necessary information filled in (that the player can complete) with the administrative transfer fee of **\$150 included**.
- 3.4 The BCB will notify the club official of the transfer request via email. An Official from each club must visit the office of the BCB one day in the first week of April to sign any relative transfer request(s) that have been submitted to the BCB office that need an Official's signature or submit authorization of the request via email.
- 3.5 An Official from the club can call the office of the BCB during the first week of April to ascertain whether any transfer request forms have been submitted relative to their club.
- 3.6 Should an Official from each club fail to visit the office of the BCB one day in the first week of April to sign any relative transfer request(s) that have been submitted to the BCB or submit authorization of the request via email, the transfer request(s) relative to that club will be deemed approved.
- 4.0 **Late Transfer Policies And Procedure**
- 4.1 The First late transfer period: any player that would like to transfer to a club but missed the original transfer period, and the cricket season has not begun must:-
- Fill out the required BCB Transfer Request Form
 - Obtain the necessary signatures from an Official of the transferring from club
 - Submit the completed Transfer Request Form to the BCB office with the late transfer fee of **\$150 included**
- 4.2 This player would be allowed to play for the New Club on the sixth weekend of the Season.

- 4.3 The Second late transfer period: any player as of the sixth weekend of the season and before the close of business on the evening prior to the Annual Cup Match Classic who has not played a game for the club to which they are registered under, except 5.1. must :-
- Fill out the required BCB Transfer Request Form
 - Obtain the necessary signatures from an Official of the transferring from club
 - Submit the completed Transfer Request Form to the BCB office with the late transfer fee of **\$200 included**.
- 4.4 If a player submitting a late transfer request has submitted a transfer request as in 3.1 or 3.3, the player will only be required to pay the difference to make up the \$150 or \$200 late transfer fee stated in 4.1 or 4.3.
- 4.5 Under no circumstance will a player, whether registered with a club or not, be granted a transfer or be allowed to register for a club after the Annual Cup Match Classic has commenced.

5.0 Loan Policy

- 5.1 As of the first week of the Season to the sixth week of the season, players are allowed to be on Loan to another club with a written request from one club for the use of the player and written accepted letter for the use of the player from the registered Club. The above documents must be submitted to the BCB Office before the close of business (5:00 p.m.) on the last business day prior to the scheduled match.
- 5.2 All “on loan” players must be identified on the team sheet with and “L” in brackets after their name at the time of team sheet exchanges.
- 5.3 After the sixth week of the season, the Loan period would be over, and if a player would like to play for another club, he can use the second late transfer period stated in 4.3

All successful and unsuccessful “regular” transfer request applicants will be notified by the BCB before the second Friday of April.

In the event of a club’s decision to pull its cricket team from the current cricket season, the player of that club will not be required to complete a Transfer Request Form. However, the player must complete a Senior Player Registration Form and present it to the office of the BCB before they can be considered eligible to play a sanctioned match for the “new” team.

The Cricket Committee is responsible for the interpretation and administration of the Transfer Policy and Procedure.