



City of Hamilton – City Arts Festival 2016: **Request for Proposal - Art Installations**

Introduction

In 2015, for our 200th Anniversary year, the City of Hamilton decided to revamp and rebrand its art festival event so that it not only represented the visual arts but also the musical and performance arts, and thus the City Arts Festival was created. The City Arts Festival includes public art initiatives as well as an event featuring many mediums of art and a celebration of the art culture on our island.

Our aim is expand the art in the City of Hamilton and bring all of the art communities together in one place where we can celebrate art in Bermuda. The City Arts Festival art initiative is to work with Bermuda's arts organizations and independent artists to help curate and implement public art installations in the City of Hamilton. In 2015 we commissioned artists from different groups to enhance 4 locations in the City and as a result of the installations each piece has become a staple piece in the City, drawing crowds to our capital, loved by visitors and locals alike.

Scope of Proposal

For this year we are looking to commission 5 art installations to help beautify 5 new locations that will be celebrated at the official opening event on October 15th 2016. This event will feature information about the new displays, a craft market, live music and visual artists.

Budget per piece: \$5,000*

*Some range available based on scope of presentation

Proposal Guidelines:

- Artists may submit more than one proposal
- Individual and group/association proposals are eligible
- Additional sponsorship from outside sources will be accepted if required to subsidize installation
- One proposal per art installation

Requirements for Proposal:

- Project overview
- Full budget breakdown including but not limited to costs of materials, labour costs of installation, and artists fee* (costs must be all inclusive)
- Photos and/or sketches of proposed art piece
- Specific location of the piece (the location must be located within the boundaries of the City of Hamilton)
 - Suggested locations include: Washington Lane walkway and airspace, Bus Terminal, City sidewalks and streets (material restrictions apply), Church Street Wall at the taxi stand outside City Hall Car Park, Union Street Car Park bathrooms, Till's Hill walls.

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- If suggested location is on private property, artist must obtain written permission from property owners and include in the final submitted proposal.
- Proposed timeline of installation
- Future maintenance (requirements and estimated costs)
- Brief biography of artist (150 words maximum)
- Contact information (Name, email address, phone number)

Timeline of Proposal:

- Friday August 12th – Call for proposals begin
- **Wednesday August 24th – Deadline for submission of all proposals**
- Thursday/Friday August 25th – 26th – Review of Submissions
- *Monday August 29th – Awarding of the contracts*
- Tuesday/Wednesday August 30th – 31st – Meeting with Artists to discuss execution and sign contracts
- Thursday September 1st – First payment disbursed to artists
- Friday September 2nd – Start of installation process and access to location granted
- Thursday September 22nd – Second payment disbursed to designer (negotiable depending on installation requirements)
- Thursday October 13th – Last payment disbursed to artists and completion date of installation

Proposal Deadline

All proposals must be hand delivered no later than 5:00pm, Wednesday, August 24th, 2016. Submit your proposal to the City of Hamilton offices at the following address:

City of Hamilton
Attn: Tamara Bradshaw
City Hall
17 Church St
Hamilton, HM11

Questions?

For any questions concerning this proposal please contact Tamara Bradshaw or Danilee Trott at the below:

Tamara Bradshaw
tbradshaw@cityhall.bm
441-292-1234 ext. 224

Danilee Trott
dtrott@cityhall.bm
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