

# COMMUNITY EDUCATION AND DEVELOPMENT PROGRAMME

Department of Community and Cultural Affairs

## FALL TERM 2012

"We Are Open For Business"



REGISTRATION:

Monday, 10 September 2012 to Friday, 21 September 2012

Little Blessings Nursery

REGISTER ONLINE AT  
[www.communityed.gov.bm](http://www.communityed.gov.bm)



GOVERNMENT OF BERMUDA

Ministry of Economy, Trade and Industry

Department of Community and Cultural Affairs

**Community Education and Development Programme**

**Proud to be Bermudian**



# **Department of Community and Cultural Affairs**

## **Community Education and Development Programme Team**



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## **Proud to be Bermudian**

**[www.communityed.gov.bm](http://www.communityed.gov.bm)**





## MINISTER'S FOREWORD

The Community Education and Development Programme is pleased to share with you the selection of diverse course offerings for the Fall Term 2012. Our aim is to enhance the quality of life of individuals by providing educational, recreational, vocational, technical, personal development and professional courses throughout the year.

Our community school facilities are places where living and learning converge for life-long learning. These 'life-long learning' courses allow people of all ages the opportunity to explore new fields, retool and retrain skill sets, sharpen professional skills, and enrich their personal lives toward becoming self-sufficient and productive citizens of society. Your participation in the registration and classes demonstrates that you also embrace the ideals of "life- long learning" and continuous improvement.

This term we invite you to engage in civic learning and participate in some of our new course offerings such as; Aviation, Customer Service, Permaculture Introduction, Basic Budgeting, Conservation Tips, Work vs. Life Balance and Auto Care Repair just to name a few. We have something for youth, adults, seniors and families for the overall growth and development of our residents.

Take advantage of our Fall Term 2012 "Promotional Special" and receive \$10 off your first course. This "promotional special" is only offered during the first week of registration, September 10 – 14 2012. Come and be a part of "Community in Action Now".

"PROUD TO BE BERMUDIAN"

**The Hon. K. Patrice Minors. JP, MP**

*Minister of Economy, Trade and Industry*



Cherie-lynn Whitter  
Permanent Secretary

## MISSION STATEMENT

The Department of Community and Cultural Affairs is committed to providing social, cultural and educational services to the public.

We endeavour to maintain Bermuda's traditions; and create new opportunities that enhance community awareness.

We will provide quality service through an effective, efficient and motivated team.

## Proud to be Bermudian

# FALL TERM 2012

## REGISTRATION INFORMATION

**ONLINE REGISTRATION – Must have a valid credit card and e-mail address.**

### REGISTRATION

Monday, 10 September 2012 – Friday, 21 September 2012

### REGISTRATION HOURS

All offices will be open for registration Monday – Thursday 8:45 a.m. – 5:00 p.m.; Friday 8:30 a.m. – 4:45 p.m.

**FALL TERM PROMOTIONAL OFFER – EARLY REGISTRATION: REGISTER DURING THE FIRST WEEK OF REGISTRATION 10 – 14 SEPTEMBER 2012 AND GET \$10 OFF YOUR FIRST CLASS ONLY.**

### LUNCH TIME REGISTRATION LOCATION

Outreach registration Monday, 10 September 2012 – Friday, 21 September 2012  
Washington Mall 12 noon – 2:00 p.m.

### MAIL IN/FAX/CREDIT CARD And WALK-IN REGISTRATION

Monday, 10 September 2012 – Friday, 21 September 2012 at all offices

N.B. Telephone registration will be held Monday, 10 September 2012 – Friday, 21 September 2012 at all offices

**Registration by fax to one centre only.**

### CLASSES BEGIN

Week of Monday, 1 October 2012

### CLASSES END

Week of Monday, 19 November 2012 (8 week courses)

Week of Monday, 3 December 2012 (10 week courses)

### CLASS SCHEDULING

Half-Term weeks 1 – 4, 1 October – 26 October 2012

Weeks 5 – 8, 29 October – 23 November 2012

**A 24-HOUR DROP-OFF BOX FOR REGISTRATION IS LOCATED AT ALL THREE CEDP OFFICES.**

### Community Education and Development Programme: St. George's Office

2 Westcott Road, Southside, St. David's  
Tel: (441) 297-0007 Fax: (441) 297-0386

### Hamilton Office

81 Court Street, Hamilton  
Tel: (441) 292-7735 Fax: (441) 292-7786

### Warwick Office

72 Middle Road Warwick  
Tel: (441) 236-0829 Fax: (441) 236-1980

# GENERAL PROCEDURES

### COORDINATORS' CONTACT INFORMATION

Coordinators will be available to assist you the first night of class. Coordinators are responsible for site-based management and supervision of instructors and participants. Coordinators may be contacted at their respective community school locations Monday to Thursday 8:45 a.m. to 1:00 p.m. and Friday 8:30 a.m. to 4:45 p.m.

### CLASS CANCELLATION / REFUND POLICY

There will be no refunds of tuition once you have registered unless classes have been cancelled. Students assume the risk of changed personal matters and health. A class may be cancelled if minimum enrolment is not met. Every effort is made to notify students when a class is cancelled. A full refund is automatically processed on cancelled class/es only, and students will receive a refund from the Accountant General. If the CEDP office has not received a decision regarding transfer/refund by Friday before classes begin, a refund will automatically be processed. Students may not audit classes. Registration will not be accepted after commencement of the second week of classes.

- For ease of use credit cards refunds will be processed within seven working days after notification of a cancelled class.
- Cash and cheques refunds will be processed within 15 – 20 working days after notification of a cancelled class as are they refunded through the Accountant General's Department.

### FEES

All cheques are to be made payable to the Accountant General. American Express cards are NOT accepted. A \$10.00 administration fee will be applied for voluntary changes or transfer of classes. All courses that are in italics signify a separate second course.

### OFFICE POLICY

All Government buildings are designated as smoke- and drug-free. Therefore smoking and drinking of any illegal substance is not permitted during class times or on the premises. Classes may NOT be audited. Please refrain from bringing minor children to adult classes.

### DISCLAIMER

Fees do not include accident insurance. The Community Education and Development Programme does not assume any liabilities, and absolves itself and personnel of any legal action for any damage or personal injuries, caused to instructors or participants in courses whilst on property in question at which aforementioned programmes are conducted.

**N.B.** Classes require minimum enrolment. However, in order to better serve and accommodate the community, CEDP will occasionally run a class short of the minimum. In such cases, the class may run for fewer weeks than advertised. The instructor will be informed and will then inform students at commencement of class. CEDP does not prorate fees in such cases.

### BOOKS, MATERIALS and SUPPLIES

Textbooks, materials and supplies are available from the St. George's, Warwick and Hamilton offices, and can be purchased from Monday, 24 September 2012 from 8:45 a.m. to 4:45 p.m.

Check the schedule to find out whether books are required for class. Instructors occasionally suggest supplies or books not noted on the schedule or included in the registration fee. There will be a charge for some photocopied materials.

Students enrolled in cooking classes are required to bring take-away food containers, aprons, dishcloths or towels and ingredients to all cooking classes. All cooking classes begin on the second night of class unless otherwise stated. Recipes will be handed out on the first night of class. Material fees are not included in registration fee unless noted in the schedule.

#### **GOLDEN AGERS (65+ YEARS)**

Golden Agers may register for a nominal fee where enrolment allows. However except for computer and some specialized classes a fee of \$55 will be charged. This applies to tuition only. There may be separate charges for books, materials and supplies.

#### **\*\*STUDENTS\*\***

Primary, middle and senior secondary school students may register for a nominal fee (refer to course description for fee) with the exception of computer courses. All students will pay a total of \$55 for each computer course.

#### **CLASS LOCATIONS and TIMES**

Assigned classes are subject to change. Community classes are held during the Government school holiday mid-term breaks, with the exception of Halloween. Notification and advice may be obtained from the office staff. Coordinators will be available to assist you the first night of class. Coordinators are responsible for site-based management and supervision of instructors and participants. Coordinators may be contacted at their respective community school locations Monday to Friday 8:45 a.m. to 1:00 p.m.

#### **CERTIFICATES**

Students are required to attend six of eight classes to obtain a Certificate of Completion.

#### **GENERAL INFORMATION**

Community Education classes are offered on a non-credit basis. These 'life-long learning' classes allow individuals of all ages the opportunity to explore new fields, sharpen professional skills, and enrich their personal lives.

The Community Education and Development Programme, in partnership with the Department of Education, make it possible to offer these classes via the utilization of Government school facilities to all residents of the community. Instructors are people in the community who have previous exceptional knowledge, skill and experience about a given subject. College degrees are not necessarily required.

The Community Education and Development Programme strives to present classes that meet both the needs and desires of the community.

#### **AFFILIATIONS**

##### **International Community Education Association (ICEA)**

Institute for Community Education International Academy (INAgGmbli)  
Free University for Berlin, Koenigin-Luise-Strasse  
24-261-14195 Berlin, Germany

#### **National Center for Community Education**

1017 Avon Street Flint, Michigan 48502, U.S.A.

#### **Region 2 South East & Caribbean**

Honda of South Carolina, 1111 Honda Way, Timmonsville  
South Carolina 29161, U.S.A.

#### **Bermuda Community Education Advisory Council**

72 Middle Road, Warwick WK 07, Bermuda.

*Education is the passport to the future, for tomorrow belongs to those who prepare for it today.*

**Malcolm X**

# **FALL TERM PROMOTIONAL OFFER**

## **EARLY REGISTRATION:**

## **REGISTER DURING**

## **THE FIRST WEEK OF**

## **REGISTRATION 10 – 14**

## **SEPTEMBER 2012 AND**

## **GET \$10 OFF YOUR**

## **FIRST CLASS ONLY.**

## COMMUNITY SCHOOLS COURSES LISTED BY AREA

**CLASSES BEGIN THE WEEK OF 1 OCTOBER 2012, UNLESS OTHERWISE STATED. ALL CLASSES WILL BE HELD AT LOCATIONS INDICATED. SEMINARS, WORKSHOPS AND COURSES THAT RUN FOR LESS THAN EIGHT WEEKS, ARE INDICATED.**

### EASTERN AREA

**ALL CLASSES WILL BE HELD AT  
CLEARWATER MIDDLE  
SCHOOL UNLESS OTHERWISE  
STATED.**

#### **★ NEW AEROBICS: AQUA AEROBICS \$60.00**

Get a work-out in the comfort of a swimming pool. This type of aerobics eases the pressure on the joints. Enrolment limited.

DAY	INSTRUCTOR	TIME
Thurs	R. Thomas	8:00 – 9:00 a.m.

VENUE

St. George's Club Pool

#### **AEROBICS: PUMP IT UP \$60.00**

Weight resistance training is an important component of any exercise programme. It improves cardiovascular efficiency; it helps increase bone density, increase lean muscle mass, decrease body fat and helps you burn calories more efficiently.

DAY	INSTRUCTOR	TIME
Thurs	S. Smith	12:00 – 1:00 p.m.

VENUE

Evolution Gym, St. David's

#### **AEROBICS: SOCA & REGGAE \$60.00**

Work up a sweat during your lunch time while listening to your favourite soca and reggae tunes. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Tues	S. Smith	12:00 – 1:00 p.m.

VENUE

Evolution Gym, St. David's

#### **AEROBICS: STEP \$60.00**

Work up a sweat during your lunch time with an intense aerobic class using the step. Step aerobics burns more calories than traditional aerobics with emphasis on hips, thighs, abdominals and buttocks. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Mon	S. Smith	12:30 – 1:15 p.m.

VENUE

Evolution Gym, St. David's

#### **AFRICAN DANCE BEGINNERS \$70.00**

This is a dance fitness class. Traditional African dance moves simplified for everyone to enjoy! Participants will learn movements and routines to get a total body workout. This workout includes cardio, resistance, flexibility, coordination and moving to live drums.

DAY	INSTRUCTOR	TIME
Fri	Bda. Donquili	5:30 – 7:00 p.m.

#### **ARCHERY \$80.00**

Learn how to master a safe approach to a sport that is as old as time. Experience the unique thrill of target archery. A terrific way to enjoy yourself while developing your skills. Physical, emotional or mental disabilities must be made known to instructor prior to starting course. Limited enrolment. Students must be 16 years old. This is a 5 week course.

DAY	INSTRUCTOR	TIME	VENUE
Sun	P. Harshaw	3:00 – 5:00 p.m.	Govt Quarry, Quarry Rd Hamilton Parish

#### **ART: PAINTING PARADISE \$90.00**

Join in on this creative art class; learn how to paint seascapes, landscapes and skyscapes, using pastels, oils, acrylics or watercolours. Supply list will be given prior to class.

DAY	INSTRUCTOR	TIME
Sat	E. Furbert	11:00 – 1:30 p.m.

#### **ASSERTIVE COMMUNICATION FOR WOMEN \$75.00**

This course will help you to become more assertive in real life situations. Topics covered will include: identifying assertive, aggressive and passive styles of communications; recognizing your style of communication; expressing your feelings more effectively; saying "NO" with straightforwardness and ease; and dealing with manipulation.

DAY	INSTRUCTOR	TIME
Thurs	K. Harriott	6:00 – 8:00 p.m.

#### **★ NEW AVIATION FREE**

Learn how you can acquire your pilot licence. Gain knowledge about the field of aviation along with the courses and examination needed. This one-off session is scheduled for 17 November 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	T. Wilson	10:00 – 11:00 a.m.

#### **BALLROOM DANCING: BEGINNERS \$80.00**

Want to pep up your social skills? These classes are designed for adults – put some romance back in your lives. Overcome shyness. Learn to do basic ballroom dance steps. Watch your self-confidence increase as you meet new friends.

DAY	INSTRUCTOR	TIME
Fri	W. Ingham	6:30 – 7:45 p.m.

#### **BID WHIST: INTRODUCTION \$60.00**

Learn the rules of the classic game of bid whist. Follow the simple steps to ensure that you and your friends can destroy each other at cards in no time. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Wed	W. Martin	7:00 – 8:00 p.m.

**BODY SCULPTING \$60.00**

Introduces exercise techniques to improve overall physical fitness. The course emphasizes the interaction between muscular strength, endurance and flexibility. This course also focuses on blending together different combinations and sequences of exercises while conditioning the entire body. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Tues	C. Foggo	6:30 – 7:30 p.m.

VENUE  
 Evolution Gym, St. David's

**BOOK CLUB CHAT, CHEW AND READ FREE**

This club is designed to reinforce the importance of being an active reader and listener, as well as to instill the importance of thinking critically about what students read. First book selection is *Water for Elephants* by Sara Gruen. This is a 5 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Tues	D. Burgess	6:00 – 7:30 p.m.

**CARPENTRY FOR WOMEN PART I \$100.00**

This course will introduce you to carpentry by teaching the fundamentals of the trade. Skills learned will include safety, types of equipment, measuring, creating a project, and knowing that women can do it too. The project will be completed in part two of this course.

DAY	INSTRUCTOR	TIME
Tues	A. Hunt	6:30 – 9:00 p.m.

VENUE  
 Southside, St. David's

**CHESS: INTRODUCTION \$70.00**

The game of chess is over 1300 years old and is one of the most popular games in the world. This two-person board game simulates a battle between two opposing armies. Students will learn the history and the rules of the game. Students are required to bring their chessboard to class. This is a 6 week course.

DAY	INSTRUCTOR	TIME
Thurs	J. Williams	6:00 – 7:00 p.m.

**COMMUNITY BIBLE CLASS FREE**

This class will assist persons wanting a better understanding of the Bible, and is open to all denominations. The text is the King James Version. This is a 6 week course. Registration required for all free sessions.

DAY	INSTRUCTOR	TIME
Thurs	G. Smith	12:30 – 1:30 p.m.

VENUE  
 Greater St. George's Holy Church

**COMPUTER: MICROSOFT OFFICE SUITE BEGINNERS \$100.00**

This is an introductory course and will cater to persons who have basic computer knowledge. Students will learn how to use this software to create letters, spreadsheets and presentations. Students are required to bring a flash drive to class.

DAY	INSTRUCTOR	TIME
Mon	G. Swan	6:00 – 7:30 p.m.

**COMPUTERS: INTRODUCTION TO WEB DESIGN \$100.00**

Learn how to build a website from scratch using XHTML. This course covers basic web page design and layout, navigation, use of fonts, colours and images, etc. Students must be familiar with internet web browsers. Prerequisite: Basic knowledge of Windows and completion of an introduction computer course. A USB flash drive is required for this course.

DAY	INSTRUCTOR	TIME
Wed	J. Morgan	6:00 – 8:00 p.m.

**COMPUTERS: QUICKBOOKS PRO \$100.00**

This course will cover setting up a company, working with lists, i.e. customers, vendors, etc. The student will also learn how to set up inventory, deal with company and employee lists, customizing fields, selling products, working with bank accounts, etc. Prerequisite: Must be familiar with Microsoft Office. Textbook and USB flash drive are required for this course.

DAY	INSTRUCTOR	TIME
Thurs	W. Douglas	6:00 – 8:00 p.m.

**COOKING: BBQ BASICS \$80.00**

This course is designed to equip the student with the basic knowledge of preparing a great barbecue. Students will learn about different cuts of meat and will be able to create their own signature rubs and sauces using fruits, herbs and spices. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Wed	R. Richardson	6:00 – 7:30 p.m.

**COOKING: BERMUDA BAKERS – PASTRIES \$80.00**

Learn how to enjoy baking fresh, specialized Bermuda pastries and bread for your family and friends. Please bring containers to take away cooked food. Students are required to bring ingredients to class. This is a 5 week course. Ingredients list will be available prior to start of class.

DAY	INSTRUCTOR	TIME
Thurs	B. Ingemann	6:00 – 9:00 p.m.

**COOKING: CARIBBEAN CUISINE \$80.00**

Exotic tastes and smells of Caribbean cooking. Learn how to make roties, curries, rice and meat dishes. Please bring containers to take away cooked food. Students are required to bring ingredients to class. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Thurs	M. Henry-Young	6:00 – 9:00 p.m.

**COOKING: FUNDAMENTALS OF COOKING \$80.00**

This course will introduce you to the trade of culinary arts by teaching the fundamentals of cooking. Skills learned will include knife skills, basic cooking methods, making sauces, emulsions and the essentials of food safety. Supplies and ingredients will be given prior to start of courses. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Mon	R. Richardson	6:30 – 8:30 p.m.

**NEW COOKING: MAN CAVE GRUBBERY \$80.00**

This testosterone-filled cooking class turns any man into a chef of his own man cave. Students will learn how to make these "man-tested recipes" – hamburgers, ribs, chili, steak and much more. A supply list will be available prior to the start of the class. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Tues	R. Richardson	6:00 – 9:00 p.m.

**COOKING: 40 MINUTE MEALS**

**\$80.00**

You can make impressive and delectable meals at home in less than it takes to get takeout. Create meals that the whole family will love. Learn how to prep and prepare for meals in 40 minutes. Students are required to bring ingredients to class. Please bring containers to take away cooked food. Ingredients list will be available prior to start of class. This is a 6 week course.

DAY	INSTRUCTOR	TIME
Fri	S. Richardson	6:30 – 8:30 p.m.

**COOKING: CHRISTMAS COOKIE EXCHANGE FREE**

Swap 'til you drop. Come out and enjoy the delightful cookie treats. Get tips on catering your own Christmas cookie swap. Collect new recipes and take home tons of cookies. This is a one-off session scheduled for 1 December 2012. Registration required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	L. Jordan	12:00 – 2:00 p.m.

**CUSTOMS CLEARANCE \$80.00**

Learn how to gain release and take delivery of goods from sea and air cargo terminals, including electronic submission of data; master Tariff fundamentals; and practise completing the new Bermuda Customs Declaration form. A copy of the latest Customs Tariff; a business calculator and a binder for handouts is needed for class.

DAY	INSTRUCTOR	TIME
Tues	A. McKey	6:30 – 8:30 p.m.

**DO-IT-YOURSELF HOME REPAIR FOR WOMEN \$80.00**

This class is designed for women who want to learn how to do simple repairs and maintenance around the home. This course will cover the use of basic tools and materials, common repairs to walls, floors, windows and doors. Students will also learn how to install a dimmer switch, fix leaky faucets and replace bathroom fixtures. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Wed	C. Wellman	7:00 – 8:30 p.m.

**DUNGEONS AND DRAGONS: INTRODUCTION \$65.00**

This course introduces the student to the role-playing game of Dungeons and Dragons (not the computerized version) as an aid to creative thinking and social skills development. Students are required to bring some of their own equipment (DnD dice, pencils and note pad) to class. Character sheets, basic rules and miniature figures will be provided.

DAY	INSTRUCTOR	TIME
Sat	J. Morgan	10:00 – 1:00 p.m.

**EMOTIONAL AND MENTAL STRESS \$75.00**

This course is designed for people working in or dealing with highly stressful events or lifestyles. This course will cover topics such as awareness and recognition of the symptoms of stress; depression, anxiety and burnout. It will also focus on an overall awareness of these topics on a personal basis as well as family members and associates. Knowledge is passed on through using highly interactive workshops such as role playing and profiling.

DAY	INSTRUCTOR	TIME
Thurs	J. Harris	6:00 – 7:30 p.m.

**ENGLISH AS A SECOND LANGUAGE**

**\$100.00**

This course will assist students in effectively communicating in the island's first language. Bermuda has become a culturally diverse island where clear expression is important. Students will be encouraged to listen, write and speak during class. Limited enrolment.

DAY	INSTRUCTOR	TIME
Wed	D. Burgess	6:30 – 8:00 p.m.

**NEW ENTREPRENEURSHIP**

**\$80.00**

Learn the basics of small business management and compile a business plan. This course covers what is needed to start a business in Bermuda, legislation, budgeting, controls and financial management tools. The Employment Act, home-based business, ways to maintain healthy cash flow, and how to get your customers and keep them will also be discussed.

DAY	INSTRUCTOR	TIME
Thurs	S. Emery	6:30 – 8:30 p.m.

VENUE  
Clearwater Middle School

**ESTATE AND FUNERAL PLANNING FREE**

Learn how to make funeral arrangements. This session will cover estate planning, deaths abroad, obituary writing, cremation, burials at sea, etc. This is a one-off session scheduled for 25 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Thurs	D. William-James	6:00 – 8:00 p.m.

**NEW FAMILY MOVIE NIGHT**

**FREE**

Take a trip down memory lane with the classic movie *Imitation of Life* starring Mahalia Jackson and Lana Turner. This one-off movie is scheduled for 27 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	T. Jordan	6:30 – 9:00 p.m.

VENUE  
St. George's Youth Centre

**NEW FAMILY MOVIE NIGHT**

**FREE**

Presenting *Annie* (rated PG). This is the story of a plucky, red-haired girl who dreams of life outside her orphanage. This musical is a reel of fun for all ages to enjoy. This movie is scheduled for 10 November 2012. Dinner will be available for purchase. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
SAT	T. Jordan	6:30 – 8:30 p.m.

VENUE  
St. George's Youth Centre

**NEW FITNESS: BIG MOMMAS DO WALK**

**\$65.00**

Come join others on a beginners walk. Learn the importance of stretching and cool down exercises. You will gain strength and distance over the duration of the programme. At the end of the programme you will be able to walk 3 miles in one hour. Students are required to bring water, wear good walking shoes and a positive attitude.

DAY	INSTRUCTOR	TIME
Tues	G Carlington	6:00 – 7:00 p.m.
Thurs	G. Carlington	6:00 – 7:00 p.m.



**★NEW FITNESS: EVOLUTIONS HEALTH & FITNESS CENTRE  
WALK-ABOUT OPEN HOUSE FREE**

Come to the gym and take have a tour of what the Evolutions Centre has to offer. This is a one-off opportunity that will give you insight of the partnership between the CEDP and Evolutions Gym have. Be guided and advised by the qualified pleasant and professional staff. This tour/guide is scheduled for 9 October. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Tues	Q. Frances	6:00 – 7:00 p.m.

**VENUE**

Evolutions Health & Fitness Gym  
St. David's

**★NEW FITNESS: ZUMBA WORK OUT EXPO FREE**

This session is for the Zumba enthusiasts to come out and burn some calories. Join others in a Zumba dance party workout. Students are required to bring water and towel and wear comfortable clothing. This one-off session is scheduled for 17 November. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	C. Simmons	10:00 – 11:00 a.m.

**GARDENING: BUTTERFLY GARDEN FREE**

Come learn what type of plants harbour butterflies to grow a beautiful butterfly garden. Two garden visits are scheduled during this course. Wear comfortable shoes and bring paper and pen to class. This is a free course commencing 6 October 2012. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Sat	R. Douglas	1:30 – 3:30 p.m.

**VENUE**

St. George's Methodist Church

**HAIR CARE TECHNIQUES FOR  
NATURAL HAIR \$65.00**

Learn how to care for all styles of natural hair. Braiding with and without extensions; designing twists; creating cornrows and Nubian knots. Tips on appropriate natural hair care products. Instructor is a salon owner and is a licensed, professional hair technician. Students are required to bring their own materials, mannequin head and supplies to class.

DAY	INSTRUCTOR	TIME
Tues	J. Williams	6:00 – 8:00 p.m.

**MODEL AIRPLANE BUILDING \$80.00**

Learn how to build a model airplane from an experienced instructor. Students will learn how to build from a model kit. Everything will be included in this kit for an additional price of \$50. Kits will be available in the first class. This is a 6 week course for ages 12 and up.

DAY	INSTRUCTOR	TIME
Sat	D. Seymour	10:00 – 1:00 p.m.

**NAIL CARE: INTRODUCTION \$85.00**

Learn the basic techniques of how to provide manicure, pedicure, acrylic nails and how to polish nails. Materials and supplies not included. List of items will be provided in first class.

DAY	INSTRUCTOR	TIME
Wed	T. Tuzo	6:00 – 8:00 p.m.

**PHOTOGRAPHY: DIGITAL  
CAMERA TECHNIQUES \$80.00**

The course is for beginners and persons wishing to improve their photography skills. Topics will include camera controls, types of cameras, lighting, composition, landscape, portraits, nature, close-up and matting and framing. Field trips will be included in this course. Students should bring their own camera to class. This course will commence on 9 October 2012.

DAY	INSTRUCTOR	TIME
Tues	N. Trott	6:30 – 8:00 p.m.

**QUILTING: HAND \$70.00**

During this course, students will be taught all aspects of quilt making. New techniques and tips will be available from the instructor and other quilters. This course is suitable for all skill levels and ages 13 and up. Students are required to bring pencil, glue and scissors to class.

DAY	INSTRUCTOR	TIME	VENUE
Tues	P. Cann	6:30 – 8:30 p.m.	St. George's Youth Centre

**SALSA: BEGINNERS \$85.00**

Salsa is an exciting Latin partner dance. Participants will learn the elements of leading and following while mastering basic dance steps that will allow the dancer to feel confident to dance in any social setting. Participants will also be introduced to merengue and bachata, two other popular Latin dances.

DAY	INSTRUCTOR	TIME
Mon	K. Paynter	6:30 – 8:00 p.m.

**VENUE**

Evolution Gym, St. David's

**SCRAPBOOKING: BEGINNERS \$80.00**

This course will teach students how to create a custom scrapbook album. Students will learn the different materials used for scrapbooking. Additional materials will be required for this course at the student's expense. List of materials and supplies will be available prior to class.

DAY	INSTRUCTOR	TIME
Tues	S. Richardson	6:30 – 8:30 p.m.

**SELF-DEFENCE \$70.00**

This course will teach students how to prevent an attack from happening to them and defend themselves. Learn how to quicken your reflexes, escape from holds and maneuvers. Feel good about yourself and have confidence in all aspects of life.

DAY	INSTRUCTOR	TIME	VENUE
Sun	P. Bailey	12:00 – 1:00 p.m.	St. George's Preparatory School

**SPANISH: BEGINNERS \$80.00**

This course offers basic practice in comprehension and production of the spoken language, with emphasis on oral communication, with an introduction to basic grammatical concepts, reading concepts and vocabulary skills. Textbook required.

DAY	INSTRUCTOR	TIME	VENUE
Wed	V. Booth	6:30 – 8:30 p.m.	St. George's Youth Centre

**SPANISH: INTERMEDIATE \$85.00**

Expand on the beginning elements of Spanish grammar and conversation. Must have taken Spanish I or have permission from the instructor. Textbook required.

DAY	INSTRUCTOR	TIME
Mon	M. Olander	6:30 – 8:30 p.m.

**SQUASH \$75.00**

Come join in on this highly interactive sport that is played all over the World. Learn the rules and challenges of being a great player.

DAY	INSTRUCTOR	TIME	VENUE
Sat	M. Caines	10:00 – 11:00 a.m.	Bda. Squash Club

**STITCHES AND PURLS \$80.00**

Whether you are a beginner or a more experienced needlecrafter, you will find this class relaxing. What a fun way to learn a new skill and share a couple hours with others while crocheting and knitting those socks, bags and other holiday gifts. All levels invited. Materials and supplies are not included.

DAY	INSTRUCTOR	TIME
Thurs	F. Wilkinson	6:00 – 8:00 p.m.

**TAI-CHI-CHUAN \$70.00**

Relieves stress; promotes total relaxation; helps to promote good health. Learn the basics of the ancient art of Tai-chi-chuan.

DAY	INSTRUCTOR	TIME
Wed	D. Scraders	6:00 – 7:30 p.m.

**TENNIS: BEGINNERS \$75.00**

For novice players. Wear comfortable clothing and tennis shoes. Students must bring racquets and water to class. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor prior to starting course. Students are required to bring water to class.

DAY	INSTRUCTOR	TIME	VENUE
Sun	R. Douglas	8:30 – 10:00 a.m.	Kindley Community Tennis Courts

**TENNIS: INTERMEDIATE \$80.00**

Wear comfortable clothing and tennis shoes. Students must bring racquet and water to class. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor prior to starting course. Students are required to bring water to class.

DAY	INSTRUCTOR	TIME	VENUE
Sun	R. Douglas	11:00 – 12:30 p.m.	Kindley Community Tennis Courts

**TILING \$105.00**

Hands-on course in tiling floors, walls, etc. Practical knowledge will be gained. A great course for the do-it-yourself homeowner. First class will be held at Clearwater Middle School. List of materials required for participants to purchase will be provided during first class.

DAY	INSTRUCTOR	TIME
Sat	S. Bean	10:00 – 1:00 p.m.

**UNTANGLING YOUR HERITAGE \$60.00**

This is a beginner's course focusing on local genealogy. Students will learn how to trace their families past using local resources and network with other genealogists. Students will also be taught how to put their ancestry into cultural and historical contexts. This course also includes day field trips to the Bermuda Library, Archives and Registry offices. Please bring pen and paper to class. This is a 6 week course.

DAY	INSTRUCTOR	TIME
Tues	L. Junos	6:00 – 8:00 p.m.

**YOGA FOR THE MIND, BODY AND SOUL \$60.00**

This course welcomes everyone, especially those new to yoga. Students will learn the basics of yoga, including breathing, poses and relaxation. Modifications are demonstrated and encouraged. Enjoy the gentle stretches and traditional yoga poses in a non-competitive environment. Students are encouraged to practise within their own abilities.

DAY	INSTRUCTOR	TIME	VENUE
Sun	TBA	9:00 – 10:00 a.m.	Evolution Gym, St. David's

**ZUMBA GOLD \$65.00**

Zumba Gold was designed for the active older adult, the true beginner, and/or people who are not used to exercising, or people who may be limited physically. Zumba Gold is done at a much lower intensity. The same great Latin styles of music and dance are used and just as fun as the regular Zumba classes. Zumba Gold classes strive to improve our balance, strength, flexibility and most importantly, the heart.

DAY	INSTRUCTOR	TIME	VENUE
Tue	C. Simmons	5:45 – 6:30 p.m.	Evolution Gym, St. David's

**CENTRAL AREA  
ALL CLASSES WILL BE HELD AT  
CEDARBRIDGE ACADEMY UNLESS  
OTHERWISE STATED.**

**ACCOUNTS: INTRODUCTION \$80.00**

This course provides an introduction to the accounting process and will enable participants to record financial transactions and prepare basic financial statements. It is also suitable for those who require knowledge of book-keeping and accounting principles, but do not intend to continue with a formal accounting qualification. Textbook required.

DAY	INSTRUCTOR	TIME
Mon	TBA	6:00 – 8:00 p.m.

**AEROBICS: SOCA \$70.00**

Work up a sweat while listening to your favourite Soca tunes. This course is aerobics at its best. Students will have too much fun to notice that they are dropping weight. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Wed	D. Wilson	6:00 – 7:00 p.m.

**ART: BERMUDA SCAPES \$90.00**

Learn how to draw and paint seascapes, landscapes, skyscapes, and any combination of Bermuda scapes; pastels, oils, acrylics or watercolours. Students are required to bring their own materials to all classes.

DAY	INSTRUCTOR	TIME
Sat	M. Palacio	10:30 – 1:30 p.m.
VENUE		
Botanical Gardens, Paget		

**BACHATA \$80.00**

Bachata is a partner style of dance that originated in the Dominican Republic and is now danced widely all over the world. The basic step pattern is fun and easy to learn. Participants will have an exciting time learning the many different steps, moves, and dance patterns that can be done with a dancing partner.

DAY	INSTRUCTOR	TIME
Tue	Sabor Dance School	6:30 – 7:25 p.m.

**BALLROOM DANCING (SOCIAL) \$80.00**

This class will introduce the dancer to the basic steps of the waltz, foxtrot, cha-cha, rumba and east coast swing. Learning these dances will allow the participant to partner dance to any type of classical and popular music.

DAY	INSTRUCTOR	TIME
Thurs	A. Hayward	6:30 – 7:25 p.m.

VENUE  
Sabor Dance Co. (Old Berkeley Institute)

**BIRTHING AT HOME: CHANGING THE CULTURAL SET FREE**

Some researchers and practitioners suggest that how a society manages birth not only reflects the beliefs of that society, but also impacts on general behaviour patterns. This session is for you if you are interested in learning about birthing at home in Bermuda. This is a one-off session scheduled for 11 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME	VENUE
Thurs	S. Cannonier	6:00 – 8:00 p.m.	Lotus: Mind, Body & Spirit

**BOOT CAMP/WEIGHT CONDITIONING BEGINNERS \$175.00**

This programme is designed for those people looking to lose weight, tone up and improve their overall cardiovascular fitness level. This circuit-based programme consisting of resistance training, core/abdominal work, stretching and cardio intervals is taught by a former Miss Bermuda Body Building Champion. Students are required to bring water and a large towel to class.

DAYS	INSTRUCTOR	TIME
Mon/Wed/Thur	J. Jackson	5:30 – 6:30 p.m.
Mon/Wed/Thur	J. Jackson	6:30 – 7:30 p.m.

**CLASSICAL BALLET \$70.00**

Develop long, lean muscles and relax the ballerina way! With beginner's ballet you will learn the basics of classical ballet. This class is for adults of all ages, sizes and experience levels. Come with your hair off your face and with comfortable clothing that is not too loose fitting.

DAY	INSTRUCTOR	TIME	VENUE
Thurs	S. Cannonier	6:00 – 7:00 p.m.	Lotus: Mind, Body & Spirit

**COMPUTER: EXCEL 2007 \$100.00**

This course is designed for those who are currently using Excel and will cover all the features of Excel 2007 and 2010

DAY	INSTRUCTOR	TIME
Mon	D. White	6:00 – 8:00 p.m.

**COMPUTERS: POWERPOINT INTRODUCTION \$70.00**

Prerequisite: An introductory computer course. Typing skills are necessary. Students should have a firm grounding in computer basics, as well as facility with Windows and MS Word. Create professional presentations. This is a 4 week session.

DAY	INSTRUCTOR	TIME
Wed	TBA	6:00 – 8:00 p.m.

**COOKING: BERMUDA BAKERS BEGINNERS \$80.00**

Learn how to bake classic Bermuda fare: hot cross buns, farine pie, pound cake, banana bread, gingerbread and sugar cookies. Please bring containers to take away cooked food. Students are responsible for bringing their own ingredients. This is a 6 week course.

DAY	INSTRUCTOR	TIME
Tues	T. Ebbin	6:00 – 8:30 p.m.

**COOKING: BERMUDA COOKING BEGINNERS \$80.00**

Learn how to cook classic Bermuda dishes: macaroni and cheese, Spanish rice, peas and rice, scalloped potatoes and paw paw casserole. Please bring containers to take away cooked food. Students are responsible for bringing their own ingredients. This is a 6 week course.

DAY	INSTRUCTOR	TIME
Wed	T. Ebbin	6:00 – 8:30 p.m.

**COOKING: ROTI (INDIAN STYLE) \$75.00**

Learn how to prepare roti from a qualified chef. You will be taught how to make the special dough and fillings whether it is chicken or goat. This is a one-off session scheduled for 14 November 2012. Students must bring container to take away food. All ingredients will be provided.

DAY	INSTRUCTOR	TIME
Wed	N. Narason	6:00 – 8:00 p.m.

**COOKING: VEGETARIAN CUISINE \$80.00**

This course will offer healthy tips and alternatives to unhealthy eating habits, show techniques for cooking vegetarian products, and present delicious and appetizing recipes easy enough to follow and do at home. Please bring containers to take away cooked food. Students are responsible for bringing their own ingredients. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Mon	C. Kerr	6:00 – 8:00 p.m.

**CUSTOMER SERVICE TRAINING PROGRAMME \$75.00**

This course will help you understand the customer's expectation, as well as how to deliver fantastic service. Components will include identifying relevant behaviours, effective listening skills, positive language and problem solving.

DAY	INSTRUCTOR	TIME
Thurs	T. Wilson	6:00 – 8:00 p.m.

**DOG OBEDIENCE & BEHAVIOUR MODIFICATION \$80.00**

'Heel, sit and stay'; command on lead. Learn how to have more control of your pet. Bring your dog to class with a choker, (a 6ft. nylon or leather lead,) and dog treats.

DAY	INSTRUCTOR	TIME	VENUE
Sat	C. Butterfield	4:00 – 5:00 p.m.	Botanical Gardens, Paget

### ENGLISH COMMUNICATION

**\$75.00**

Basic English revision involving interactive learning, including grammar, punctuation and spelling.

DAY	INSTRUCTOR	TIME
Thurs	P. Nolan-Trott	6:30 – 8:30 p.m.

### ENTREPRENEURSHIP

**\$80.00**

Learn the basics of small business management and compile a business plan. This course covers what is needed to start a business in Bermuda, legislation, budgeting, controls and financial management tools. The Employment Act, home-based business, ways to maintain healthy cash flow, and how to get your customers and keep them will also be discussed.

DAY	INSTRUCTOR	TIME
Thurs	Small Business Assoc.	6:00 – 8:00 p.m.

#### VENUE

Bda Small Business Office

### FRENCH: BEGINNERS

**\$80.00**

Introduction to the basics of French; students will learn basic grammar and acquire a nucleus vocabulary. Textbook is required.

DAY	INSTRUCTOR	TIME
Mon	TBA	6:00 – 8:00 p.m.

### FRENCH: INTERMEDIATE

**\$85.00**

Pre-requisite: French Beginners. Students will continue to learn grammar and vocabulary. Textbook required.

DAY	INSTRUCTOR	TIME
Tues	TBA	6:00 – 8:00 p.m.

### HUSTLE

**\$80.00**

This exciting dance class will teach you how to do couples dancing to your favourite songs! Participants will dance to "top 40 songs" of the last six decades, including R & B, Motown, house, dance pop music, including Michael Jackson! This easy three-step partnered dance can be danced smooth or high in energy. The hustle is emerging to be one of the most popular social dance styles of today. It is easy to learn, you can dance it anywhere, and it is great fun! Come and let the music take you away! There needs to be a minimum of one male for every two females for the class to move forward. Please encourage male partners to register.

DAY	INSTRUCTOR	TIME
Mon	Sabor Instructors	7:30 – 8:25 p.m.

#### VENUE

Sabor Dance School (Old Berkeley School)

### INVESTING

**\$80.00**

Come and learn about money market concepts, stock markets, mutual funds, bonds, equities, pension funds and alternative investment ideas.

DAY	INSTRUCTOR	TIME
Mon	C. Walls	6:00 – 8:00 p.m.

### MAKEUP MAKEOVERS

**\$65.00**

Learn the art of applying makeup for work, play or fashion. This course will teach you how to correctly apply makeup, how to choose the right makeup for your skin type, as well as the concerns about the use of makeup. Students will also learn about the makeup artist industry and careers. This is a 5 week course.

Day	INSTRUCTOR	TIME
Wed	K. Clarke	6:00 – 8:00 p.m.

### MEDITATION & RELAXATION

**FREE**

Learn how to relax your body and mind with guided relaxation and soothing yoga sounds, chanting with musical instruments, and other meditation and breathing techniques for deep peace relaxation. Students are required to bring a yoga mat and small pillow to class.

DAY	INSTRUCTOR	TIME
Thurs	A. Ozarowska	5:45 – 7:00 p.m.

### NAVIGATION

**\$80.00**

Learn to navigate Bermuda's coastline and surrounding waters. Course covers the buoyage system, rules of the sea and a practical approach to boating. Bring chart 334, a parallel ruler and No. 2 soft pencil to class.

DAY	INSTRUCTOR	TIME
Tues	W. Burchall	6:00 – 8:00 p.m.

### OFFICE ADMINISTRATION & SECRETARIAL

#### PROCEDURES: BEGINNERS

**\$80.00**

This course is geared for the beginner and those returning to work. This is a 6 week session. Textbooks required.

DAY	INSTRUCTOR	TIME
Tues	W. Ming	6:00 – 8:00 p.m.

### PEDICURE AND MANICURE TECHNIQUES:

#### INTRODUCTION

**\$60.00**

Have fun and learn the proper technique of doing a pedicure and manicure in a safe and healthy way. Have beautiful and healthy looking fingernails and toenails for all occasions. A list of materials and supplies will be provided by the instructor. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Mon	J. Chapman	6:00 – 7:30 p.m.

### PEDICURE AND MANICURE TECHNIQUES:

#### INTERMEDIATE

**\$65.00**

Technique and application with flair is emphasized in doing a pedicure and manicure in a safe and healthy way. Show off your beautiful and healthy looking fingernails and toenails for any occasion. A list of materials and supplies will be provided by the instructor. This is a 4 week course commencing 29 October 2012.

DAY	INSTRUCTOR	TIME
Mon	J. Chapman	6:00 – 7:30 p.m.

### PERMACULTURE INTRODUCTION

**\$65.00**

Permaculture (Permanent Agriculture) is the conscious design and maintenance of agriculturally productive ecosystems which harmoniously integrate landscape and people, providing food, energy, shelter and other materials and non-material needs in a sustainable way. The philosophy behind permaculture is one of working with, rather than against, nature; of protracted and thoughtful observations rather than asking of only one yield of them; and of allowing systems to demonstrate their own evolutions. Materials required: exercise book, pens and pencils.

DAY	INSTRUCTOR	TIME
Tues	F. McIntosh	6:00 – 8:00 p.m.

# **NEW PERMACULTURE DESIGN**

**\$70.00**

Permaculture (Permanent Agriculture) design is a system of assembling conceptual, material and strategic components in a pattern with functions to benefit life in all its forms. In this course we will build on the principles learned in the introductory course, and discuss design solutions to particular issues students may be facing in their respective environments. To maximize our use of class time, prior knowledge of permaculture principles is encouraged. Pre-requisite – Introduction to Permaculture.

DAY	INSTRUCTOR	TIME
Thurs	F. McIntosh	6:00 – 8:00 p.m.

# **RENT CONTROL SEMINAR**

**FREE**

Learn more about the Rent Control Commission and the laws it administers. This one-off seminar is scheduled for 10 October 2012. There will be a question and answer period. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Wed	E. Foley	6:00 – 8:00 p.m.

# **NEW RUEDA**

**\$80.00**

Learn new dance moves and have fun at the same time. Rueda is a Cuban style of round dancing, with dancers changing partners throughout.

DAY	INSTRUCTOR	TIME
Wed	Sabor Dance School	8:30 – 9:25 p.m.

# **SALSA: BEGINNERS**

**\$80.00**

Salsa is an exciting Latin partner dance. Participants will learn the elements of leading and following while mastering basic dance steps that will allow the dancer to feel confident to dance in any social setting. Participants will also be introduced to merengue and bachata, two other popular Latin dances.

DAY	INSTRUCTOR	TIME
Wed	A. Hayward/ J. Dillas	7:30 – 8:25 p.m.

VENUE  
Sabor Dance School (Old Berkeley School)

# **SPANISH: BEGINNERS**

**\$80.00**

This course offers basic practice in comprehension and production of the spoken language, with emphasis on oral communication, with an introduction to basic grammatical concepts, reading concepts and vocabulary skills. Textbook required.

DAY	INSTRUCTOR	TIME
Wed	C. Seale	6:00 – 8:00 p.m.

# **SPANISH: INTERMEDIATE**

**\$85.00**

This is a continuation of the beginner's class. Go further into the basic understanding of the Spanish language in a relaxed environment.

DAY	INSTRUCTOR	TIME
Thurs	C. Seale	6:00 – 8:00 p.m.

# **STRENGTH TRAINING FUSION: BEGINNERS/INTERMEDIATE**

**\$70.00**

This course is a flexible workout programme for women and men focusing on the coordination of the body, mind and spirit. Combining Pilates, yoga and dance stretch to help tone the body, improve posture, prevent injury and relieve stress. Students are required to bring water, towel and yoga mat to class.

DAYS	INSTRUCTOR	TIME
Tues	M. Pringle	6:30 – 7:30 p.m.
Thurs	M. Pringle	6:30 – 7:30 p.m.

# **SUPERVISORY MANAGEMENT I**

**\$80.00**

Develop your leadership and supervisory potential. Topics include: coaching, communication and employee development. Textbook required.

DAY	INSTRUCTOR	TIME
Wed	T. Wilson	6:00 – 8:00 p.m.

# **TANGO**

**\$80.00**

This passionate dance is an exciting way of becoming involved in Latin dance. This class will teach the essence of tango dancing which includes its signature walking style, its unique music, and leading and following.

DAY	INSTRUCTOR	TIME
Thurs	A. Hayward	6:30 – 7:25 p.m.

VENUE  
Sabor Dance Co. (Old Berkeley School)

# **TEAM BUILDING**

**FREE**

This session will offer simple, practical techniques to help to build an effective team. This one-off session is scheduled for 22 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Mon	TBA	6:00 – 8:00 p.m.

VENUE  
CEDP Hamilton Office  
Board Room

# **TENNIS: BEGINNERS**

**\$75.00**

For the novice player. Wear comfortable clothing and tennis shoes. Students must bring racquets. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor before starting course.

DAY	INSTRUCTOR	TIME
Wed	E. Woods/J. Bradshaw	6:00 – 7:30 p.m.

VENUE  
Bda. Tennis  
Stadium

# **TENNIS: INTERMEDIATE**

**\$80.00**

Wear comfortable clothing and tennis shoes. Students must bring racquet. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor before starting course.

DAY	INSTRUCTOR	TIME
Wed	E. Woods/J. Bradshaw	7:30 – 9:00 p.m.

VENUE  
Bda. Tennis Stadium

# **TIME MANAGEMENT**

**FREE**

This session will offer simple, practical techniques to help to manage your time more effectively. This is a one-off session scheduled for 15 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Mon	T. Wilson	6:00 – 8:00 p.m.

VENUE  
CEDP Hamilton Office  
Board Room

# **VIBRANT HEALTH**

**\$60.00**

Learn how to apply eight natural health principles to recover and retain vibrant health. There will be a presentation and a question and answer session each evening. Bring paper and pen for note taking.

DAY	INSTRUCTOR	TIME
Tue	M. Tickle	6:00 – 7:30 p.m.



**WILLS, ESTATES, TRUST & INCORPORATIONS****FREE**

Are you prepared? Are you clear on what would happen to your assets when you die? Do you feel comfortable approaching any one of the above-mentioned topics? This course will offer you the opportunity to obtain knowledge and equip yourself to handle your business correctly before it is too late. Representatives from a law firm will present you with the correct facts and information needed. There will be a question and answer period. This one-off session is scheduled for 23 October 2012. Handouts will be disseminated. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Thurs	TBA	6:00 – 8:00 p.m.

**YOGA ASANAS****\$70.00**

Stretch, strengthen, relax, rejuvenate with traditional yoga asana which will build strength and flexibility of the body; massage and tone internal organs; develop focus, willpower, discipline and consistency; and cultivate the ability to relax at will. Students are required to bring a yoga mat, and wear loose cotton t-shirt and pants, and aim to be at class at least five minutes before the scheduled time. Do not wear contact lenses, watches or jewellery.

DAY	INSTRUCTOR	TIME
Fri	Sabor Dance School	5:30 – 7:00 p.m.

**YOGA: SPIRITUAL & MEDITATION****\$60.00**

The true system of developing psychic and spiritual powers and union with one's higher self – or the Supreme Spirit, as the profane express it. This exercise, regulation and concentration of thought, balancing the mind, body and soul is sought in this course. Students should wear comfortable clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME	VENUE
Sat	L. Bridgewater	9:00 – 10:00 a.m.	Pontoons Beach

**ZUMBA****\$65.00**

Zumba Latin dance/fitness fuses hypnotic Latin rhythms and easy-to-follow moves to create a dynamic fitness programme that will blow you away. Participants will achieve long-term health benefits while experiencing an absolute blast in one exhilarating hour of calorie burning, body energizing, and awe inspiring movements meant to engage and captivate you to life.

DAY	INSTRUCTOR	TIME
Thurs	Sabor Dance School	5:30 – 6:25 p.m.

**WESTERN AREA**

**ALL CLASSES WILL BE HELD AT  
T. N. TATEM MIDDLE SCHOOL UNLESS  
OTHERWISE STATED.**

**NEW ABC AUTO CARE****\$10.00**

This course will equip you with knowledge on auto care and basic maintenance tips. This one-off session is scheduled for 13 November. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tue	J. Hollis	6:00 – 8:00 p.m.

**ACCOUNTS & BOOK-KEEPING: INTRODUCTION****\$80.00**

This basic course primarily deals with the recording of financial transactions. Transactions include sales, purchases, income and payments by an individual or organization. Book-keeping should not be confused with accounting. The accounting process is usually performed by an accountant. The accountant creates reports from the recorded financial transactions recorded by the book-keeper and files forms with agencies. There are some common methods of book-keeping such as single-entry and double-entry book-keeping systems. Textbook and ledger is required.

DAY	INSTRUCTOR	TIME
Tue	V. Evans	6:00 – 8:00 p.m.

**AEROBICS: SOCA****\$70.00**

Work up a sweat while listening to your favourite tunes. This course is aerobics at its best. Students will have too much fun to notice that they are dropping weight. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Tues	L. Rochester	6:00 – 7:00 p.m.
Thurs	L. Rochester	6:00 – 7:00 p.m.

**VENUE**

Paget Primary School

**AEROBICS: FAST FRIDAY WORKOUT****\$70.00**

Work up a sweat while listening to your favourite tunes. This course is aerobics at its best. Students will have too much fun to notice that they are dropping pounds. Students must wear exercise clothing and bring a towel and water to class.

DAY	INSTRUCTOR	TIME
Fri	L. Rochester	6:00 – 7:00 p.m.

**ART: BEGINNERS PAINTING & DRAWING****\$80.00**

Basic techniques in watercolour and acrylic painting; foundation in drawing. For beginning students. Topics covered include still life, and the figure. Limited enrolment.

DAY	INSTRUCTOR	TIME
Thurs	A. Seymour	6:00 – 8:00 p.m.

**ART: BEGINNERS SKETCHING & PAINTING****\$80.00**

This course will cover the basics of drawing, painting and illustrating technique, composition and proportion. Students will get individual attention. Please bring sketch pad and 3B pencils. Limited enrolment.

DAY	INSTRUCTOR	TIME
Mon	A. Seymour	6:00 – 8:00 p.m.

**ART: INTERMEDIATE PAINTING & DRAWING****\$85.00**

Students must have acquired the basic skills of painting and drawing and would like to continue. Class includes drawing, acrylic painting, and watercolour. Instructor will work with you towards developing your special interest. Material list will be provided first night of class. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tues	A. Seymour	6:00 – 8:00 p.m.

**BALLROOM DANCING: BEGINNERS****\$80.00**

Here's your chance to learn the foxtrot, jitterbug, cha-cha, tango and waltz. Couples preferred, but not essential.

DAY	INSTRUCTOR	TIME
Thurs	W. & J. Ingham	6:00 – 7:15 p.m.

**VENUE**

Gilbert Institute Primary School Gym

**BALLROOM DANCING: INTERMEDIATE**

**\$85.00**

Move on from the basics. This is for the more experienced dancers.

DAY	INSTRUCTOR	TIME
Thurs	W. & J. Ingham	7:30 – 8:45 p.m.
VENUE		

Gilbert Institute Primary School Gym

**BERMUDA REAL ESTATE**

**\$10.00**

Thinking about buying? This is the time! Come hear from a professional in the industry and lay a path to successful property ownership. There is opportunity for everyone, condo living, a house for your family or property to build on later. This one-off session is scheduled for 5 November 2012.

DAY	INSTRUCTOR	TIME
Mon	N. Warner	6:00 – 7:00 pm

**NEW BLEND ALL**

**\$80.00**

Raise a glass to a vitamin-packed 2012 with these new fruit and vegetable juice blends. From carrot – orange to nothing but greens, they are an easy, delicious and most important food for your body! This one-off session is scheduled for 29 October 2012. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tue	D. Trott	6:00 – 8:00 p.m.

**BOXING TRAINING:**

**\$80.00**

Physical and mental endurance; speed bag; heavy bag; skipping, running and basic training. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tues	Q. Mallory	7:15 – 8:15 p.m.
Thurs	Q. Mallory	7:15 – 8:15 p.m.

VENUE

Paget Primary School Gym

**NEW BUDGET TIPS**

**\$10.00**

A budget is nothing more than a breakdown and plan of how much money you have coming in and where it goes. Could you imagine a business becoming successful if it didn't keep track of its income and expenses? The same holds true when it comes to your personal finances. If you don't know how much money you have coming in and where it goes, your road to financial success will be a difficult one. This one-off session scheduled for 1 October 2012 will assist you in understanding your financial standing.

DAY	INSTRUCTOR	TIME
Mon	J. Hayward	6:00 – 7:30 p.m.

**CAKE DECORATING: BEGINNERS**

**\$80.00**

In this class you will learn how to create blossoms, holiday figures and piping. Students will bring tips, paper, cakes and other ingredients. Bring pencil and note pad to the first class.

DAY	INSTRUCTOR	TIME
Mon	C. Fishington	6:00 – 8:00 p.m.

**CAKE DECORATING: ADVANCED**

**\$85.00**

Prerequisite: Beginners Cake Decorating, or permission of the instructor.

DAY	INSTRUCTOR	TIME
Thurs	C. Fishington	6:00 – 8:00 p.m.



**CHRISTIAN HOME**

**FREE**

**BERMUDA BIBLE INSTITUTE**

This course will challenge each person to look seriously at their families and realize that it takes hard work, conviction, commitment and a constant belief in the authority of power of God's word to make a Christian home. This is a 12 week course. Students are required to bring a Bible and pen to class. Textbooks are available at the Warwick CEDP office for \$15.00. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Tue	D. Duerr	6:00 – 7:00 p.m.

**COMPUTERS: INTRODUCTION TO MICROSOFT**

**EXCEL 2007**

**\$100.00**

Master the essentials of Excel, a powerful spreadsheet software application. Prerequisite: Basic computer skills. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Mon	N. Swan	6:00 – 8:00 p.m.

**COMPUTERS: INTRODUCTION AND**

**KEYBOARDING**

**\$100.00**

Learn the basic operations of word processing including entering, editing and formatting text at a slower pace. In addition, all aspects of the keyboard will be covered. Students will learn the function of the keys number pad and easy ways to maneuver around the desktop and typing skills. No previous typing skills necessary.

DAY	INSTRUCTOR	TIME
Thurs	M. Dyer	6:00 – 8:00 p.m.

**COMPUTERS: INTRODUCTION TO THE INTERNET**

**\$65.00**

Learn the basics of e-mail, sending, receiving, deleting and how to set up the address book. Bring pencil and note pad to first class. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Tues	N. Swan	6:00 – 8:00 p.m.

**COMPUTERS: INTRODUCTION TO**

**MICROSOFT OFFICE**

**\$100.00**

Prerequisite: Basic Computer Skills. Students should have a firm grounding in computer basics, as well as facility with Windows and MS Word. This course integrates word processing, database and spreadsheets.

DAY	INSTRUCTOR	TIME
Wed	N. Swan	6:00 – 8:00 p.m.

**COMPUTERS: INTRODUCTION TO POWERPOINT**

**\$100.00**

Students will be able to create unique and sophisticated electronic presentations using PowerPoint. You will capture your audience's attention and communicate your ideas more effectively. This course will also cover working with slide text; inserting pictures, diagrams, graphics etc. This is a 5 week course commencing 5 November 2012.

DAY	INSTRUCTOR	TIME
Mon	N. Swan	6:00 – 8:00 p.m.

**COMPUTER: IPAD BEGINNERS**

**\$10.00**

The new age has hit in technology and is rapidly evolving. This one-off session scheduled for 19 November 2012 will assist you in exploring the many applications and support programmes that will help you maximize your usage. Students are required to bring their iPad and have an opening e-mail address for class.

DAY	INSTRUCTOR	TIME
Mon	T.B.A.	6:00 – 8:00 p.m.

**COMPUTER: MICROSOFT WORD \$65.00**

This course will cover composition, editing, formatting and printing documents. This is a 5 week course commencing 6 November 2012.

DAY	INSTRUCTOR	TIME
Tues	N. Swan	6:00 – 8:00 p.m.

**COMPUTERS: QUICKBOOKS PRO \$100.00**

This course will cover setting up a company, working with lists, i.e. customers, vendors, etc. The student will also learn how to set up inventory, deal with company and employee lists, customizing fields, selling products, working with bank accounts, etc. Prerequisite: Must be familiar with Microsoft Office. Textbook and USB flash drive are required for this course.

DAY	INSTRUCTOR	TIME
Wed	V. Evans	6:00 – 8:00 p.m.

**COMPUTER: QUICKBOOKS PRO II \$105.00**

This course is continuum for those students who have successfully completed the introduction course. Step up to the next level on this program – facilitating outputs that once upon a time you would have had to outsource.

DAY	INSTRUCTOR	TIME
Thurs	V. Evans	6:00 – 8:00 p.m.

**COOKING: A TASTE OF ITALY \$80.00**

Tour Italy through special blends and sauces whilst being inspired by a renowned chef. Please bring containers to take away cooked food. Students are required to bring ingredients to class. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Mon	A. D'Amato	6:00 – 9:00 p.m.

**COOKING: CURRY MANIA \$80.00**

This course is not as easy as putting the curry pot on! Students will learn how to use the right measurements to have the dinner guest green with envy and acknowledge the balance between meat and seasonings. Chicken, beef, goat and tofu will be explored during this one-off session that is scheduled for 30 October 2012. Limited enrolment. Students must bring container to take away food. All ingredients will be provided.

DAY	INSTRUCTOR	TIME
Tues	L. Ganapathy	6:00 – 9:00 p.m.

**COOKING: EXPLOSION OF SPICES \$80.00**

Exotic tastes and smells of Caribbean and Indian cooking combined. Learn how to make roties, curries, rice and meat dishes. Also, highlighting individual spices as herbs, curries and masalas; chapatis, spicy vegetable and rice dishes. Please bring containers to take away cooked food. Students are required to bring ingredients to class. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Thurs	L. Ganapathy	6:00 – 9:00 p.m.

**COOKING: FRENCH CUISINE \$80.00**

Learn the basics of French cooking with a variety of sources and dishes and their combination with French wines. Please bring containers to take away cooked food. Students are required to bring ingredients to class. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Wed	A. Jhuboo	6:00 – 9:00 p.m.

**COOKING: GOURMET \$80.00**

The delicatessens are simpler than you think. With the help of our chef you can learn recipes that others dare not to explore. Amaze your friends with the tips you learn in this class. Bring your own ingredients to class and containers to take away cooked food. This is a 4 week course.

DAY	INSTRUCTOR	TIME
Tues	A. Jhuboo	6:00 – 9:00 p.m.

**NEW COOKING: ONION BAKERS \$80.00**

Christmas farine is too important to risk the night before. Come learn how to make those holiday treats that make every occasion special. Students are required to bring their own ingredients to class. Please bring containers to take away cooked food. This is a 4 week course commencing 29 October 2012.

DAY	INSTRUCTOR	TIME
Mon	W. Lightbourne	6:00 – 8:00 p.m.

**NEW COOKING: ONION CHEF \$80.00**

Ensure that your Christmas dinner is one to envy. This course will take you through those special traditional Bermudian treats that make our island Christmas so special.

DAY	INSTRUCTOR	TIME
Mon	W. Lightbourne	6:00 – 8:00 p.m.

**COOKING: ROTI (INDIAN STYLE) \$80.00**

Learn how to prepare roti from a qualified chef. You will be taught how to make the special dough and fillings whether it is chicken or goat. This is a one-off session scheduled for 6 November 2012. Students must bring container to take away food. All ingredients will be provided.

DAY	INSTRUCTOR	TIME
Tues	L. Ganapathy	6:00 – 8:00 p.m.

**CREATIVITY: UNLEASH \$75.00**

Are you stuck for inspiration? This course will allow you to get your creativity flowing, your ideas rolling and smashing through the creative block. Journal use, written and spoken word exercises, guided visualization and coaching. Students must bring a journal/notebook minimum size 5x8 and spare loose paper.

DAY	INSTRUCTOR	TIME
Wed	J. Peniston-Pitt	6:00 – 8:00 p.m.

**CREATIVE WRITING: INTRODUCTION \$75.00**

Are you the next JK Rowling or Maya Angelou? Have you always wanted to try your hand at creative writing but didn't know where to start, if so this course is for you. This course is a fun and practical exploration into the art of creative writing, looking at poetry, fiction, playwriting and memoir. There will be tips and techniques to generate inspiration. We all have a story to tell – discover yours. Students must bring a journal/notebook minimum size 5x8 and spare loose paper.

DAY	INSTRUCTOR	TIME
Mon	J. Peniston-Pitt	6:00 – 8:00 p.m.

**CUSTOMS CLEARANCE \$80.00**

Learn how to gain release, and take delivery, of goods from sea and air cargo terminals, including electronic submission of data; master Tariff fundamentals; and practise completing the new Bermuda Customs Declaration form. Please ensure you have a copy of the most recent Customs Tariff, a business calculator and a binder for handouts.

DAY	INSTRUCTOR	TIME
Tues	K. Arrorash	6:00 – 8:00 p.m.

### **DRESS FOR SUCCESS**

**\$10.00**

The interview could be lost before you say a word! Dressing for success is important, first impressions are often lost once employers lay eyes on you, the candidate. In this course students will learn the power of colours, ensembles that speak volumes. This one-off session is scheduled for 26 November 2012.

DAY	INSTRUCTOR	TIME
Mon	F. Alpha	6:00 – 7:30 p.m.

### **ELECTRICITY: CONSERVATION TIPS**

**\$10.00**

This course will outline no-or low cost conservation tips and energy efficiency improvements you can make to your home. This one-off session is scheduled for 20 November 2012. Limited enrolment.

DAY	INSTRUCTOR	TIME
Mon	Sister Companies	6:00 – 7:00 p.m.

### **ENGLISH AS A SECOND LANGUAGE**

**\$100.00**

This course will assist students in effectively communicating in the island's first language. Bermuda has become a culturally diverse island where clear expression is important. Students will be encouraged to listen, write and speak during class. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tues	S. Attridge-Stirling	6:00 – 8:00 p.m.

### **ENGLISH: UPGRADE BASIC SKILLS**

**\$100.00**

This course covers basic grammar, punctuation and spelling; improve literacy; increase written and verbal skills.

DAY	INSTRUCTOR	TIME
Wed	S. Attridge-Stirling	6:30 – 8:30 p.m.

### **FITNESS FOR THE FEMALE**

**\$120.00**

It's the New Year and summer will be here before you know it. Get fit with the programme specifically geared toward the female need. Those areas you thought could not be addressed will disappear with a little dedication to this course. Students must wear exercise clothing and bring a towel and water to class. This is an 8 week course.

DAY	INSTRUCTOR	TIME
Mon//Wed	D. Trott	6:00 – 7:30 p.m.

### **GARDENING: SQUARE FOOT VEGETABLE & HERB AND LANDSCAPING WITH ROSES**

**\$65.00**

Learn to make the most of little gardening space. Discover the advantages in growing vegetables and flowers on a year-round basis. Sessions will be held on Sundays at 9:00 a.m. at the Community Garden. Orientation will be held at T. N. Tatem Middle School on 1 October 2012. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Mon	E. Cattell	6:00 – 8:00 p.m.

VENUE  
Community Garden, Paget

### **GOLF: BEGINNERS**

**\$80.00**

Supervised practise in long and short game essentials. Bucket of balls can be purchased at the Port Royal Golf Club for \$6.00. Proper golf attire must be worn at all times. This is a 5 week course. Limited enrolment. Please be advised that if there is inclement weather two hours prior to class, the course is automatically postponed until the following week.

DAY	INSTRUCTOR	TIME
Sat	J. Astwood-Outerbridge	3:00 – 4:00 p.m.

VENUE  
Port Royal Golf Course

### **GUITAR: BEGINNERS**

**\$60.00**

Learning to play guitar is a challenge, but with this series of lessons, complete with popular songs to practise, you will begin to improve.

DAY	INSTRUCTOR	TIME
Wed	D. Wharton	6:00- 7:00 p.m.

### **GUITAR: INTERMEDIATE**

**\$65.00**

Students are required to complete the pre-requisite guitar: beginners. Limited enrolment.

DAY	INSTRUCTOR	TIME
Wed	D. Wharton	7:00 – 8:30 p.m.

### **HAIR CARE TECHNIQUES FOR NATURAL HAIR**

**\$65.00**

Learn how to care for all styles of natural hair. Braiding with and without extensions; designing twists; grooming locks; creating cornrows and Nubian knots. Tips on appropriate natural hair care products. Instructor is a licensed, professional hair technician. Students are required to bring their own materials, mannequin head and supplies to class.

DAY	INSTRUCTOR	TIME
Tues	K. Saltus	6:00 – 8:00 p.m.

### **IYANLA VANZANT READING CLUB**

**\$10.00**

Motivation at its best for men and women. Come and join discussions that will enlighten and empower us to live. Limited enrolment.

DAY	INSTRUCTOR	TIME
Sun	N. Pusha	6:00 – 8:00 p.m.

VENUE  
CEDP Warwick Office

### **INDIAN CUISINE TRIO**

**\$60.00**

Indian food has taken the island by storm. Learn how to create these delicious dishes yourself. Bring your own ingredients to class and containers to take away cooked food. This is a 3 day course scheduled for 27 – 29 November 2012.

DAY	INSTRUCTOR	TIME
Tue/Wed/Thur.	V. Kathiresan	6:00 – 8:00 p.m.

### **INTERVIEW ETIQUETTE**

**FREE**

Interview etiquette is no easy virtue. Not only walking the walk, but the talk is very important too. Before you get the opportunity to execute any job, you must convince the employer that you are a viable candidate. This session will outline the speech that makes or breaks a successful interview. This one-off session is scheduled for 22 October 2012. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Mon	C. Zuill	6:00 – 7:30 p.m.

### **MARINE ENGINES GASOLINE, DIESEL AND OUTBOARD ENGINE: BASIC**

**\$80.00**

Students will learn how to service and maintain an outboard engine, seasonal preparation prevention of maintenance, and winterizing. In addition, students will have a basic look at diesel and gasoline engines, inboards; designed for all marine operators and crew. Participants are encouraged to bring a notepad and pencil to class.

DAY	INSTRUCTOR	TIME
Wed	M. Smith	6:30 – 8:30



**MARINE ENGINE OPERATORS: BASIC****\$80.00**

This course is designed to prepare students for the Marine Engine Operators Licence. It consists of six sections. This is also the preparation course for the Bermuda Island Engine Driver's examination.

DAY	INSTRUCTOR	TIME
Wed	G. Peets	6:30 – 8:30 p.m.

**MASONRY****\$105.00**

Learn how to lay block and develop the basic skills for using masonry tools, plastering, concreting, tiling, etc. This course offers theory and practical hands-on experience. Materials and supplies not included.

DAY	INSTRUCTOR	TIME
Mon	R. Ebbin	6:00 – 9:00 p.m.

**★ NEW OUR PRESENT ECONOMY****FREE**

Are you clear on where the island stands today? Perhaps you require an understanding on how we may have arrived to this circumstance. Come discuss your concerns and receive insight on the present state of our island's economy. This one off session scheduled for 2 October 2012 will assist you in understanding your financial standing. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Tues	J. Hayward	6:00 – 7:30 p.m.

**★ NEW PASTRY PASSION****\$80.00**

Your point is to match gorgeous and juicy ingredients to prepare cakes and pastries of all sorts. Students are required to bring ingredients to class. Please bring containers to take away cooked food. This is 4 week course commencing 31 October 2012.

DAY	INSTRUCTOR	TIME
Wed	V. Kathiresan	6:00 – 8:00 p.m.

**PERSONAL DEVELOPMENT****\$80.00**

Learn how to prevent and stop unnecessary tension and strain in your life. Awareness of the way you function, allowing your natural pathways for movement to unfold, improving co-ordination and balance hereby, empowering you to reach your full potential. This is a 6 week course. Limited enrolment.

DAY	INSTRUCTOR	TIME
Mon	C. Aicardi	6:00 – 8:00 p.m.

**PHOTOGRAPHY: BASIC****\$80.00**

This course is for the beginning photographer who has just picked up a camera for the first time. It is also for the amateur photographer wanting to refresh his or her skills. Students are required to bring their own camera to the first class.

DAY	INSTRUCTOR	TIME
Wed	L. Webbe	6:00 – 8:00 p.m.

**PHOTOGRAPHY: DIGITAL CAMERA TECHNIQUES****\$80.00**

This course explores the new techniques of digital photography. Bring a digital camera to class.

DAY	INSTRUCTOR	TIME
Tues	L. Webbe	6:00 – 8:00 p.m.

**PHOTOGRAPHY: INTERMEDIATE****\$85.00**

Prerequisite: Basic Photography, or by permission of the instructor.

DAY	INSTRUCTOR	TIME
Thurs	L. Webbe	6:00 – 8:00 p.m.

**PLUMBING: BASIC****\$105.00**

Learn the basics of plumbing. Materials and supplies not included.

DAY	INSTRUCTOR	TIME
Mon	I. Leaning	6:00 – 9:00 p.m.

**PLUMBING: INTERMEDIATE****\$110.00**

Prerequisite: Basic plumbing, or by permission of the instructor.

DAY	INSTRUCTOR	TIME
Thurs	I. Leaning	6:00 – 9:00 p.m.

**SALSA: BEGINNERS****\$80.00**

Learn the Latin dance and art form of sultry salsa and hot merengue. Move your body to the beat, sound and rhythm of the music.

DAY	INSTRUCTOR	TIME
Thurs	A. Wade/S. Wilson	6:00 – 7:00 p.m.

**SALSA: INTERMEDIATE****\$85.00**

Learn advanced salsa dance steps. This course is for the more experienced dancers.

DAY	INSTRUCTOR	TIME
Thurs	A. Wade/S. Wilson	7:15 – 8:15 p.m.

**SAT ENGLISH****\$80.00**

SAT preparation course. Students will be responsible for purchasing all course materials, computer lab access on course evenings and practice tests will be administered. This is an 8 week course. Textbook is required.

DAY	INSTRUCTOR	TIME
Tue	L. Scott	6:00 – 8:30 p.m.

**SAT MATHEMATICS****\$80.00**

SAT preparation courses. Students will be responsible for purchasing all course materials, computer lab access on course evenings and practice tests will be administered. This is an 8 week course. Textbook is required.

DAY	INSTRUCTOR	TIME
Thurs	C. Williams	6:00 – 8:30 p.m.

**SEWING: BEGINNERS****\$80.00**

This course is designed for persons with no sewing experience. This course demonstrates shortcuts and how to choose fabrics. Students are encouraged to bring their own sewing machine to class. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tues	E. Rookes	6:00 – 8:00 p.m.

**SIGN COMMUNICATION: BEGINNERS****\$75.00**

Learn to communicate with the deaf and hard-of-hearing by signing. This course will teach you the A, B, C's and conversations in language based on everyday life. Learn about the history and culture of the deaf. Practise your new skills by interacting and communicating with deaf people during class. It will also dispel the fear, stigma or myths one may have towards the deaf and disabled. Words are beautiful, but when they are signed or painted in the air they become more meaningful when you can communicate with others who depend on it. On occasion a deaf visitor will be invited to class to share their experiences.

DAY	INSTRUCTOR	TIME
Tues	A. Dill	6:00 – 8:00 p.m.



**SIGN COMMUNICATION: INTERMEDIATE**

**\$80.00**

Prerequisite: Sign Communication Beginners. A textbook is required and can be purchased from the Warwick Community Education and Development Programme Office.

DAY	INSTRUCTOR	TIME
Thurs	A. Dill	6:00 – 8:00 p.m.

**SPANISH: BEGINNERS**

**\$80.00**

This course offers basic practice in comprehension and production of the spoken language, with emphasis on oral communication, with an introduction to basic grammatical concepts, reading concepts and vocabulary skills. Textbook required.

DAY	INSTRUCTOR	TIME
Mon	S. Attridge-Stirling	6:00 – 8:00 p.m.

**STAINED GLASS: BEGINNERS/ADVANCED**

**\$85.00**

Create a hobby, use sun catchers, mobiles, lamps, special occasion ornaments and more. Students will need to purchase a kit from the Warwick Community Education and Development Programme.

DAY	INSTRUCTOR	TIME
Mon	C. Henry	6:00 – 9:00 p.m.

**TENNIS: BEGINNERS**

**\$75.00**

For the novice player, wear comfortable clothing and tennis shoes. Students must bring racquets. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor before starting course.

DAY	INSTRUCTOR	TIME
Sat	S. Bean/S. Maybury	10:00 – 11:30 a.m.

**VENUE**

Port Royal Tennis Courts

**TENNIS: INTERMEDIATE**

**\$80.00**

For the more advanced player, wear comfortable clothing and tennis shoes. Students must bring racquet. Tennis balls will be provided. Students with heart ailments are required to have a physician's certificate. Physical, emotional or mental disabilities must be made known to instructor before starting course.

DAY	INSTRUCTOR	TIME
Sat	S. Bean/S. Maybury	11:30 – 1:30 p.m.

**VENUE**

Port Royal Tennis Courts

**THE RÉSUMÉ**

**FREE**

Before you can talk, the paper must tell a story! Getting an interview often relies on the résumés construction. Do not miss the opportunity because your invitation to get to know the ideal candidate was missing important details. This one-off session is scheduled for 15 October 2012. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Mon	S. Dill	6:00 – 7:30 p.m.

**★ THE THRONE IS STILL OCCUPIED (PSALMS)**

**FREE**

**BERMUDA BIBLE INSTITUTE**

This course will cover Psalms of Praise and Thanksgiving, the God of the Psalms and God's revelation to mankind. We will see the God of Israelite history, the royal Psalms, the songs of ascent and the Psalms of deliverance, imprecatory, ethical, forgiveness and the Messianic. Students are required to bring a Bible and pen to class. Textbooks are available at the Warwick CEDP office for \$15.00. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Tue	D. Duerr	7:00 – 8:00 p.m.

**WOMEN'S SLIMNASTICS**

**\$70.00**

Tone and firm those muscles. Help blood circulation and take off inches and weight. Please bring towel and 3 lb – 5 lb weights to class.

DAY	INSTRUCTOR	TIME
Mon	D. Hall	6:00 – 7:00 p.m.
Wed	D. Hall	6:00 – 7:00 p.m.

**VENUE**

Heron Bay Primary School Gym

**WORK VS LIFE BALANCE**

**\$10.00**

Work-life balance can reduce stress and restore harmony to your life. Find out how. This one-off session is scheduled for 20 November 2012. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tue	L. Symonds	6:00 – 8:00 p.m.

**WRITING THE COVER LETTER FOR SUCCESS**

**FREE**

Cover letters can be just as important as the résumé. Do not allow your résumé to be unaccompanied by the very document that can sell your worth. This session will assist you in formulating and sharing intriguing details introducing you, the candidate. This one-off session is scheduled for 8 October 2012. Registration is required for all free courses.

DAY	INSTRUCTOR	TIME
Mon	J. Lowe-Teart	6:00 – 7:30 p.m.

**YOGA FOR EXERCISE**

**\$65.00**

Learn to relax while toning and trimming your body. Wear exercise clothing. Bring a towel and small mat to class.

DAY	INSTRUCTOR	TIME
Tues	R. Thomas	7:30 – 8:30 p.m.

## JUST FOR SENIORS

**BAKING, CHAT & CHEW**

**FREE**

Come share the recipes that made your family and friends brag about you. Each week bake one of your special treats and chat and chew with old and new friends. Students are responsible for bringing their own ingredients to class. Cool drink, tea and coffee will be provided. This two-day session is scheduled for 3 and 4 December 2012. Limited enrolment.

DAY	INSTRUCTOR	TIME
Mon/Tue	S. Harvey	6:00 – 7:30 p.m.

**VENUE**

T. N. Tatem Middle School

**COMPUTERS: INTRODUCTION TO  
COMPUTERS PART II**

**\$55.00**

Learn advanced computer skills using Microsoft Word to create letters and flyers. Learn short cuts and other tips. A USB flash drive is required for this class. This is a 6 week course. Prerequisite: Introduction to Computers.

DAY	INSTRUCTOR	TIME
Tues	G. Swan	6:00 – 7:30 p.m.

**VENUE**

Clearwater Middle School

**COMPUTERS: SURFING THE INTERNET**

**\$55.00**

Learn how to find and read news, book travel, shop and much more. Students will also learn how to create and use an e-mail account. Bring pencil and note pad to first class. This is a 6 week course. Prerequisite: Must be familiar with basic computer skills.

DAY	INSTRUCTOR	TIME
Wed	J. Morgan	6:00 – 8:00 p.m.
VENUE		
Clearwater Middle School		

**COMPUTERS: KEYBOARDING & COMPUTERS**

**\$55.00**

Learn the basic operations of word processing including entering, editing and formatting text using Microsoft Works/Microsoft Word. Develop typing skills using the Ultra Key program.

DAY	INSTRUCTOR	TIME
Thurs	G. Swan	6:00 – 8:00 p.m.
VENUE		
T. N. Tatem Middle School		

**FLOWER ARRANGING**

**FREE**

Create beautiful floral designs for any occasion or celebration using roadside vegetation, silk flowers and dried materials. Students are required to bring their own tools and materials to class. List of required items will be available prior to starting of course. Course scheduled for 3 and 17 November 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	R. Douglas	1:30 – 3:30 p.m.
VENUE		
St. George's Methodist Church		

**GOLDEN FLICK MOVIE NIGHT**

**FREE**

Take a trip down memory lane and learn about the life of Mahalia Jackson. This one-off session is scheduled for 6 October 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Sat	TBA	6:30 – 8:30 p.m.
VENUE		
St. David's		

**NIFTY PAST FIFTY WALKING CLUB:  
BEGINNERS**

**FREE**

Improve your balance, strength, flexibility and reduce stress while walking. During this course you will be able to meet and make new friends. Proper clothing, sneakers, water and towels are required for this class. A warm up and cool down session is included. It is advised registrants consult their physician prior to commencement. This is a 10 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Mon – Wed	R. Thomas	11:00 – Noon
VENUE		
Rubber Tree, Warwick		

**NIFTY PAST FIFTY WALKING CLUB:  
INTERMEDIATE**

**FREE**

This course is more rapid than the beginners class. Proper clothing, sneakers, water and towels are required for this class. A warm up and cool down session is included. This course is facilitated by a certified Coaching Level 1 instructor. It is advised registrants consult their physician prior to commencement. This is a 10 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Tue – Thurs	R. Thomas	1:30 – 2:30 p.m.
VENUE		
Rubber Tree, Warwick		

**SILVER SNEAKERS WALKERS: BEGINNERS**

**FREE**

Improve your balance, strength, flexibility and reduce stress while walking. During this course you will be able to meet and make new friends. Proper clothing, sneakers, water and towels are required for this class. A warm up and cool down session is included. This is a 6 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Mon	R. Thomas	3:00 – 4:00 p.m.
VENUE		
Clearwater Middle School		

**SILVER SNEAKERS**

**WALKERS: INTERMEDIATE**

**FREE**

Walking at a faster pace and distance, you can improve your balance, strength, flexibility and reduce stress. Proper sneakers, clothing, water and towels are required for this class. This is a 5 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Tues	E. Trott	6:00 – 7:30 a.m.
Thurs	E. Trott	6:00 – 7:30 a.m.
VENUE		
Clearwater Middle School		

**SIT-N-CISE**

**FREE**

This course is designed for the physically challenged or senior population. Learn how to relax and tone and trim your body. Students will also learn how to do easy strain-less stretches while sitting in a chair. Wear exercise clothing. Bring a towel and water to class. Do not eat one hour before class. This is a 6 week course. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Mon	R. Thomas	4:00 – 5:00 p.m.
VENUE		
Clearwater Middle School		

**NEW SOCIAL INSURANCE**

**FREE**

Ensure that your future is secured. Meet your retirement prepared and clear on your contributions. This one-off session is scheduled for 6 November 2012. Limited enrolment.

DAY	INSTRUCTOR	TIME
Tues	Dept. of Social Insurance	6:00 – 7:30 p.m.

### **VARIETY DANCE**

**FREE**

Have fun learning the basics of easy-to-learn ballroom and Latin dance styles including salsa, bachata, swing and foxtrot. Bring your spouse or come, dance and meet other dance partners. Wear comfortable clothing and shoes that enclose your feet.

DAY	INSTRUCTOR	TIME
Fri	Sabor Dance Instructor	1:30 – 2:30 p.m.
VENUE		
Sabor Dance School		

## **YOUTH DEVELOPMENT**

### **ART: YOUTHFUL MASTERPIECES**

**\$55.00**

Children are introduced to a diverse artistic experience exploring a variety of techniques and media. Creativity and imagination are cultivated while interest and knowledge of the visual arts. This is a 5 week course commencing 6 October 2012. Supply list will be made available prior to class.

DAY	INSTRUCTOR	TIME
Sat	R. Douglas	11:00 – 12:30 p.m.
VENUE		
Methodist Church, St. George's		

### **ART: CARTOONING AND COMIC BOOKS**

**\$55.00**

#### **(PRIMARY, MIDDLE & SENIOR SCHOOL STUDENTS)**

During this course students will learn how to enhance a comic book character from the head to the body, basic expressions and angles. Students will be able to invent their own character and learn the basics of a comic book panel and create a comic book cover. Students are required to bring drawing pencils and tablet. This is a 5 week course geared for students age 10 and up. Prerequisite: Know how to draw characters.

DAY	INSTRUCTOR	TIME
Sun	M. Outerbridge	9:30 – 10:30 a.m.
VENUE		
Clearwater Middle School		

### **BUDGETING 101**

**FREE**

#### **(SENIOR SCHOOL STUDENTS)**

This session is geared towards students aged 14 – 16 years. Students will learn how to manage and save money, pay bills and still be in a position to enjoy other activities. This is a one-off session scheduled for 15 November 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME
Thurs	K. Hollis	6:00 – 8:00 p.m.
VENUE		
Clearwater Middle School		

### **FLAG FOOTBALL**

**\$55.00**

Learn the game of non-contact American football. Students will learn how to pass, catch and read plays. Bring gym shoes, a towel and water to class. This is a 5 week course for students aged 9 – 11.

DAY	INSTRUCTOR	TIME
Sat	T. Thompson	9:30 – 10:30 a.m.
VENUE		
Clearwater Middle School		

### **KID'S KITCHEN**

**\$55.00**

Let this class bring out the chef in you. Students will learn how to read and understand recipes, measure ingredients, cook pancakes, make pizza and more. This course is suitable for students aged 10 and up. Students are required to bring their own ingredients to class. Please bring containers to take away cooked food. List of ingredients will be provided prior to class. This is a 5 week course.

DAY	INSTRUCTOR	TIME
Sat	L. Jordan	9:30 – 11:30 a.m.
VENUE		
Clearwater Middle School		

### **MARTIAL ARTS**

**\$55.00**

#### **(PRIMARY AND MIDDLE SCHOOL STUDENTS)**

This course is designed for primary school students. Students will learn the traditional and basic techniques of self-defence, coordination and discipline. Minimum age of students is 6 years. This is a 5 week course.

DAY	INSTRUCTOR	TIME	VENUE
Sat	G. Cannonier	10:00 – 11:00 a.m.	Clearwater Middle School

### **SAT ENGLISH**

**\$55.00**

SAT preparation course. Students will be responsible for purchasing all course materials, computer lab access on course evenings and practice tests will be administered. This is an 8 week course. Textbook is required.

DAY	INSTRUCTOR	TIME
Wed	TBA	4:00 – 6:30 p.m.
VENUE		
CEDP Hamilton Office Board Room		
Tue	L. Scott	6:00 – 8:30 p.m.
VENUE		
T.N. Tatem Middle School		

### **SAT MATHEMATICS**

**\$55.00**

SAT preparation courses. Students will be responsible for purchasing all course materials, computer lab access on course evenings and practice tests will be administered. This is an 8 week course. Textbook is required.

DAY	INSTRUCTOR	TIME
Mon	TBA	4:00 – 6:30 p.m.
VENUE		
CEDP Hamilton Office Board Room		
Thurs	TBA	6:00 – 8:30 p.m.
VENUE		
T.N. Tatem Middle School		

### **SOCCER**

**\$55.00**

Have fun while learning the basic techniques and rules of soccer which includes physical exercise and drill. Children must wear sports clothing and bring water to class. This is a 5 week class.

DAY	INSTRUCTOR	TIME
Sat	D. Bailey	10:00 – 11:00 a.m.
VENUE		
Clearwater Middle School		

### **SPANISH**

#### **(MIDDLE SCHOOL STUDENTS)**

**\$55.00**

Students will be encouraged to speak. Learn the Spanish culture from the beginning of class. Please bring a pencil, scrapbook or construction paper pad and eraser to class. Textbook required.

DAY	INSTRUCTOR	TIME	VENUE
Mon	V. Booth	5:30 – 6:30 p.m.	Clearwater Middle School

### **TENNIS: BEGINNERS**

#### **(PRIMARY AND MIDDLE SCHOOL STUDENTS)**

**\$65.00**

Basics of tennis, such as: forehand, backhand serve and volley. Students are to supply their own racquets. Balls will be provided. Students are required to bring water to class.

DAY	INSTRUCTOR	TIME	VENUE
Tue	S. Bean & S. Maybury	4:15 – 5:15 p.m.	Port Royal Tennis Courts
Tue	E. Woods	4:00 – 5:30 p.m.	Bda. Tennis Stadium
Thurs	E. Woods	4:00 – 5:30 p.m.	Bda. Tennis Stadium
Sun	R. Douglas	10:00 – 11:00 a.m.	Kindley Community Tennis Courts

### **TENNIS: INTERMEDIATE**

#### **(PRIMARY AND MIDDLE SCHOOL STUDENTS)**

**\$70.00**

Prerequisite: Students must have completed a beginners' tennis class. Students are to supply their own racquets. Balls will be provided. Students must be minimum age of 6. Students are required to bring water to class.

DAY	INSTRUCTOR	TIME	VENUE
Wed	S. Bean/S. Maybury	4:15 – 5:15 p.m.	Port Royal Tennis Courts
Thurs	E. Woods	5:30 – 6:30 p.m.	Bda. Tennis Stadium
Sun	R. Douglas	12:30 – 1:30 p.m.	Kindley Community Tennis Courts

### **TRASH TO TREASURE**

**\$55.00**

Join in on the fun and create cool things with recycled products. List of required items will be made available before start of class. This is a 5 week course. Parents are welcome to participate.

DAY	INSTRUCTOR	TIME	VENUE
Thurs	D. James	6:30 – 8:00 p.m.	Clearwater Middle School

### **WOMEN'S RESOURCES**

#### **FOR TEEN GIRLS**

**FREE**

This course caters to teenage girls aged 14 – 17. This session will stress how the Women's Resource Centre assists other teenage girls who have been victims of domestic violence and sexual assault. Students will learn how to help and support our friends who may have been in an unhealthy relationship and how to have a healthy relationship. This course will also cover how to prevent assaults and give you the opportunity to share and voice your concerns. This is a one-off session scheduled for 2, 2012. Registration is required for all free sessions.

DAY	INSTRUCTOR	TIME	VENUE
Wed	WRC Facilitator	6:00 – 7:00 p.m.	Clearwater Middle School

### **ZUMBA KIDS**

**\$55.00**

Zumba is a fun, energizing and cool way for your child to keep fit and healthy without realizing they are doing just that. Your child will learn Latin rhythms such as cha-cha, merengue, reggaeton, chumbia, salsa and mambo by dancing to fun and Children's friendly songs. This is a 5 week course.

DAY	INSTRUCTOR	TIME	VENUE
Sat	C. Simmons	9:00 – 10:00 a.m.	Evolution Gym, St. David's

## **A Joint Partnership Initiative With Community Education and**

## **Bermuda College 2012**

**PLEASE NOTE: THE PASS GRADE FOR ALL  
DEVELOPMENTAL COURSES IS 75%**

### **ENG 0001 Basic Writing**

**\$135.00**

A study of the essentials rules of grammar, mechanics, punctuation and usage needed for clear writing. Special emphasis is given to basic sentence structure, English usage and effective presentation of ideas. The course includes tutorials, midterms and a final exam. A 'C' is required to pass this course. Textbook can be purchased at the Bermuda College book store. Upon successful completion of this course students are required to take ENG 0002 to be eligible for college preparatory courses at Bermuda College. (ENG 0011 followed by ENG 0012). This is an 8 week course starting 1 October 2012.

DAY	INSTRUCTOR	TIME	VENUE
Tue/Thur	M. Braithwaite	6:00 – 8:30 p.m.	CedarBridge Academy

Mon/Wed	K. Simons	6:00 – 8:30 p.m.	VENUE
			T. N. Tatem Middle School
Mon/Wed	K. Smith	6:00 – 8:30 p.m.	VENUE
			Clearwater Middle School

**ENG 0002 Basic Writing II** **\$135.00**

This course provides a study of the development, organization, and revision of effective paragraphs. Students receive instruction in the use of rhetorical strategies, grammar and the practices of standard written English. Prerequisite: A minimum C grade in ENG 0001 or satisfactory performance on college placement test. Textbook can be purchased at the Bermuda College book store. Upon successful completion of this course students will be eligible for entry into college preparatory courses at Bermuda College. This is an 8 week course starting 1 October 2012.

DAY	INSTRUCTOR	TIME
Mon/Wed	J. Duncan	6:00–8:30 p.m.
VENUE		
CedarBridge Academy		

Tue/Thur	W. Phillips	6:00 – 8:30 p.m.
T.N. Tatem Middle School		

**ENG 0005 Basic Level Reading** **\$135.00**

The basic level reading course starts with a review of decoding methods. There is development of fundamental vocabulary and comprehension skills. Reading practice includes a variety of reading selections. A reading lab is used based on diagnostic and prescriptive approach. The course includes tutorials, mid-terms and a final exam. Textbook can be purchased at the Bermuda College book store. A 'C' grade is required to pass this course. Upon successful completion of this course students are required to take ENG 0006 to be eligible for entry into college preparatory courses at Bermuda College (ENG 0015 followed by ENG 0016). This is an 8 week course starting 1 October 2012.

DAY	INSTRUCTOR	TIME
Mon/Wed	M. Braithwaite	6:00 – 8:30 p.m.
VENUE		
CedarBridge Academy		

Tue/Thur	D. Gomes	6:00 – 8:30 p.m.
VENUE		
T. N. Tatem Middle School		

**ENG 0006 Basic Level Reading and Study Strategies** **\$135.00**

Further development in vocabulary; higher order comprehension and introduction to critical reading skills which will be applied to a variety of reading materials. Study strategies including summarizing, outlining and note-taking techniques. Includes reading lab based on diagnostic and prescriptive approach. Textbook can be purchased at the Bermuda College bookstore. A 'C' grade is required to pass this course. Prerequisite: ENG 0005. This is an 8 week course starting 1 October 2012.

DAY	INSTRUCTOR	TIME
Mon/Wed	L. Scott	6:00 – 8:30 p.m.
VENUE		
CedarBridge Academy		

Mon/Wed	D. Gomes	6:00 – 8:30 p.m.
T.N. Tatem Middle School		

**MAT 0010 Basic Mathematics** **\$135.00**

A review of basic mathematics for students who need to strengthen their computational skills. The course includes tutorials, mid-terms and a final exam. A minimum 'C' grade is required to pass this course. Upon successful completion of this course students will be eligible for entry into college preparatory courses at Bermuda College (MAT 0014 followed by MAT 0015). Textbook can be purchased at the Bermuda College bookstore. This is an 8 week course starting 1 October 2012.

**Tutorials are mandatory for this course and are available at the Bermuda College.**

DAY	INSTRUCTOR	TIME
Mon/Wed	K. Dill	6:00 - 8:30 p.m.
Tue/Thur.	TBA	6:00 - 8:30 p.m.
VENUE		
CedarBridge Academy		

Mon/Wed	L. Trott	6:00 - 8:30 p.m.
VENUE		
Clearwater Middle School		

Mon/Wed	W. Phillips	6:00 – 8:30 p.m.
Tue/Thurs	K. Simons	6:00–8:30 p.m.
VENUE		
T. N. Tatem Middle School		

Tue	S. Pitcher	5:30 – 8:30 p.m.
VENUE		
Bermuda College		

## \$\$ Refund Policy \$\$

- For ease of use, credit cards refunds will be processed within 7 working days after notification of a cancelled class.
- Cash and cheques refunds will be processed within 15 – 20 working days after notification of a cancelled class, as are they refunded through the Accountant General's Department.



***The Community Education & Development Programme would like to thank the following business partners for their participation in the Summer Internship Programme 2012:***

Accountant General	Conyers, Dill & Pearman	Market Place
Adventureland Nursery	Corporation of St. Georges	Meyer Agencies (Shipping)
Agricultural Camp	D.H.L.	Meyer Group of Companies
Airport Operations	D'Crazy Rentals & Party Planning	Ministry of Education
Alberfeldy	Department of Parks	Nail Bar
Aneesah's Nursery & Preschool	Department of Public Transportation	New Sunbeam Nursery
Bank of Butterfield	The Devonshire Recreation Club	Nova
BAS-Serco	Digicel	Onion Patch Academy
Bendell Design	Dolphin Quest	Pick-A-Pet
Bermuda Aquarium, Museum & Zoo	Dunkley's Dairy	Playmates Hy Nursery &
Bermuda Cancer & Health Center	Eden Salon	Pre-school
Bermuda College Book Store	Evolution Health & Fitness	Port Royal Golf Course
Bermuda Commercial Bank	First Fruits Daycare	Registrar of Companies
Bermuda Gas & Utility Company Limited	Flying Start Nursery	Rent Commission
Bermuda Motors Limited	Four Star	Riddell's Bay
Bermuda Post Office	Fresh T.V.	Rosewood Tuckers Point
Bermuda Public Service Union	Full Armour Christian Academy	S.A.L.
BF&M Ltd.	G&M Salon	Sanali
BLDC	God's Treasures Summer Camp	Sandy's 360
Bliss Hair & Nail Salon	Gombey's Restaurant & Beach Rentals	SB Tile Contractor
BSmart Development Center	Gorhams	Scoops Ice Cream Parlor
Busy Buddies Summer Camp	Grotto Bay Beach Resort	Shabazz Bakery
C.A.R.E. Learning Center	Haar Hair Salon	Somerset Bridge Water Sports
C.V. Café	Happy Moments Day Care	SPCA
Cabinet Office	Heritage Nursery & Preschool	Speciality Cinema & Grill
Camp Pioneer Summer Camp	HI Group of Companies LLC	SuperMart Ltd.
Catcon Group	HSBC Bank of Bermuda Limited	Surprise
CellOne	Hunts Ltd.	Surprise Boutique
The Center of Philanthropy	Ice Queen Restaurant	Sweet Pea Nursery
Central Diagnostics	Information Technology Office	Tele Bermuda International
Chatterbox Preschool	International Shade All	Temptations Two Café
Chattertots Discovery Zone	Island Treats	Tomorrow's Voices
Chaveux Hair Salon	Just Cleaners	Tree Tops
Child Development Programme	Kingdom Kids Preschool & Nursery	Upscale Fashions
Clearview Suites & Villas	Kodak Express	
Climate Services	Little Blessings Nursery	
Community Education &	Little Learners	
Development Programme	Lorraine Rest Home	
Computer Zone	Marine & Ports	



GOVERNMENT OF BERMUDA

Ministry of Economy, Trade and Industry  
Department of Community & Cultural Affairs  
Community Education & Development Programme

## St. George's Eastern Community Education and Development Programme



**Thursday, October 18, 2012**

**Time: 6—8p.m.**

**ALL ARE WELCOME**

**Proud to be Bermudian**

The Community Education & Development Programme would like to thank the following business partners for their participation in the Summer Internship Landscaping Programme 2012:

Pitcher's Landscaping

Top Branch

Crown Landscaping

Landscape Gardeners

Almeida's Landscaping

Landcare & Gardening



Arruda's Landscaping

Super Landscaping

Amaro & Sons Limited

Greenview Lanscaping

Lushlawns

RSBC Landscaping

**Proud to be Bermudian**

## Community School Offices



### **Hamilton Office**

81 Court Street, Hamilton  
Tel: (441) 292-7735 Fax: (441) 292-7786



### **St. George's Office**

2 Westcott Road, Southside, St. David's  
Tel: (441) 297-0007 Fax: (441) 297-0386



### **Warwick Office**

72 Middle Road Warwick  
Tel: (441) 236-0829 Fax: (441) 236-1980

## Community School Centres



### **CedarBridge Academy**

1 CedarBridge Lane  
Devonshire DV 02



### **Clearwater Middle School**

2 St. David's Road,  
St. David's DD 01



### **T. N. Tatem Middle School**

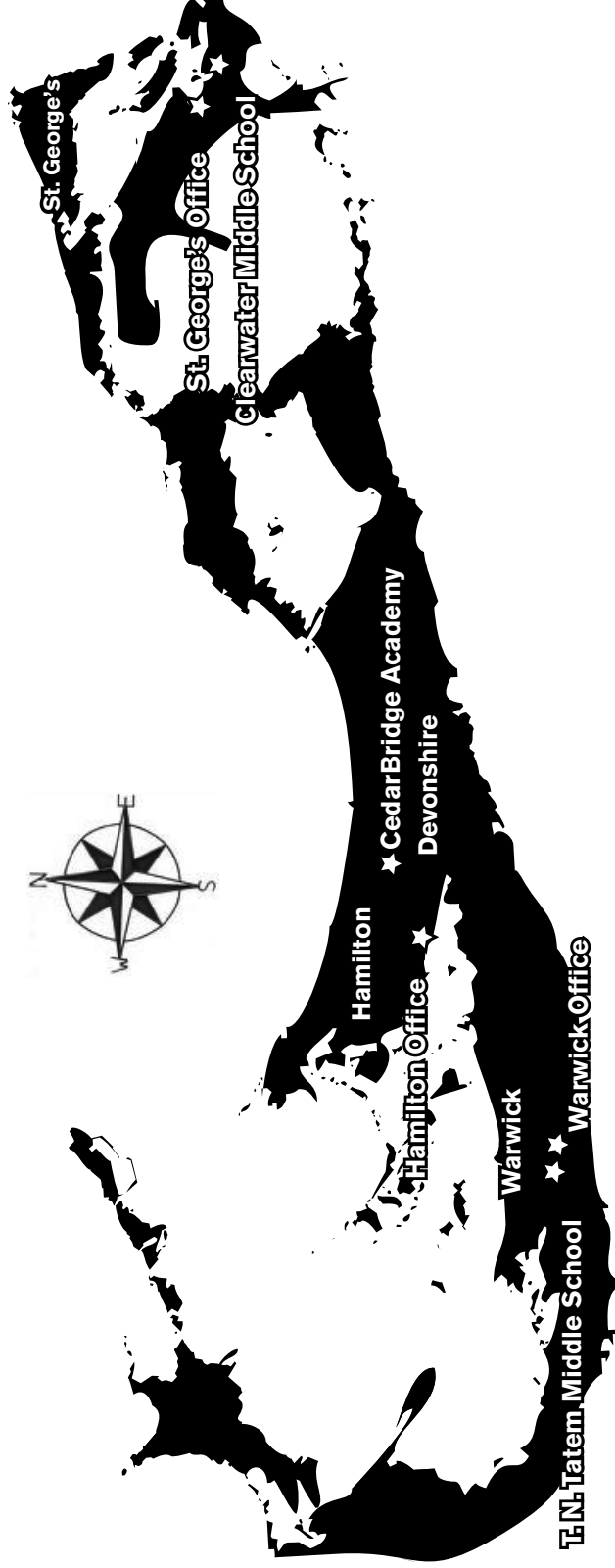
60 Middle Road  
Warwick WK 03

# Legend Landmarks

**T. N. Tatem Middle School**  
Warwick Lanes, Middle Road, Warwick

**Clearwater Middle School**  
Southside Police Station, St. Davids

**CedarBridge Academy**  
National Sports Centre, Prospect, Devonshire



## PLEASE PRINT CLEARLY

Last Name: \_\_\_\_\_

First: \_\_\_\_\_ MI: \_\_\_\_\_

### Mailing Address in Full

House #: \_\_\_\_\_

Apt./Unit #: \_\_\_\_\_

P.O. Box: \_\_\_\_\_

House Name: \_\_\_\_\_

Street Name: \_\_\_\_\_

Parish: \_\_\_\_\_ Postal Code: \_\_\_\_\_

☐ Male  
☐ Female

☐ Bdian  
☐ Non Bdian

Business Tel #: \_\_\_\_\_

Residence Tel #: \_\_\_\_\_

Cellular Tel #: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Age Group

☐ **School Student**

4 – 18 yrs

**Parent/Guardian Name**

☐ **Reg. Student**

19 – 64 yrs.

☐ **Golden Ager**

65 + yrs.

## FAX TO ONE OFFICE ONLY

St. George's Office

**Fax: (441) 297-0386**

Hamilton Office

**Fax: (441) 292-7786**

Warwick Office

**Fax: (441) 236-1980**

### ALL CHEQUES MADE PAYABLE TO THE ACCOUNTANT GENERAL

### FOR OFFICE USE ONLY

Course \_\_\_\_\_ Fee: \$ \_\_\_\_\_

Fee: \$ \_\_\_\_\_ ☐ Cash ☐ Cheque ☐ Credit Card

Community School Location: ☐ Eastern ☐ Central ☐ Western

Registration Period: ☐ Early ☐ Regular ☐ Late

Day: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Credit Card Type ☐ Visa ☐ MasterCard ☐ Other

Date Commencing: \_\_\_\_\_ Class Time: \_\_\_\_\_

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Term: ☐ Fall ☐ Winter ☐ Spring

Received by: \_\_\_\_\_ Date of Registration: \_\_\_\_\_

Registration by: ☐ Walk-in ☐ Mail ☐ Tel ☐ Fax  
☐ New Registrant

Brochure Received: ☐ On-Line [www.communityed.gov.bm](http://www.communityed.gov.bm)  
☐ Mailbox ☐ Home ☐ CEDP Office ☐ Family/Friend

**REFUND POLICY:** There will be no refund of tuition once you have registered, unless classes have been cancelled by office Administration. A full refund is automatically processed on cancelled classes ONLY after the registration process. For ease of use credit cards refunds will be processed within 7 working days after notification of a cancelled class. Cash and cheques refunds will be processed within 15 – 20 working days after notification of a cancelled class as they refunded through the Accountant General Department.

**FURTHER LIABILITY RELEASE:** The C.E.D.P. does not assume any liabilities and absolves itself and personnel of any legal action or personal injuries whilst on property in question at which aforementioned programmes are conducted.

**WWW.COMMUNITYED.GOV.BM**

Brochures will be available for collection from the three Community Education and Development Offices and The Department of Community and Cultural Affairs